

BSWC e-Bhandaran

USER MANUAL
ACCOUNTS & BILLING

Contents

ACCOUNTS & BILLING 3

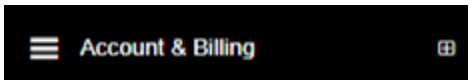
1. **Menu** 3
2. **Storage Bill** 3
3. **Over and Above Bill:** 10
4. **General Basis Monthly Bill** 11
5. **Insurance Bill** 12
6. **Advance Receipt Voucher** 19
7. **Weighment Bill** 23
8. **Other Income Bill** 32
9. **Debit Note** 41
   a. **Debit Note Adjustment** 44
   b. **Depositor Book** 45
10. **Credit Note** 46
    a. **Depositor Book** 48
11. **Vendor Registration** 48
12. **Cash receipt** 53
13. **Update Payment against Bill** 57
14. **Challan Reprint** 63
15. **Discount Update** 64
16. **Update Depositor Details** 65
17. **Update Warehouse Details** 66
18. **Reports** 67

ACCOUNTS & BILLING

USER - WHM

1. Menu

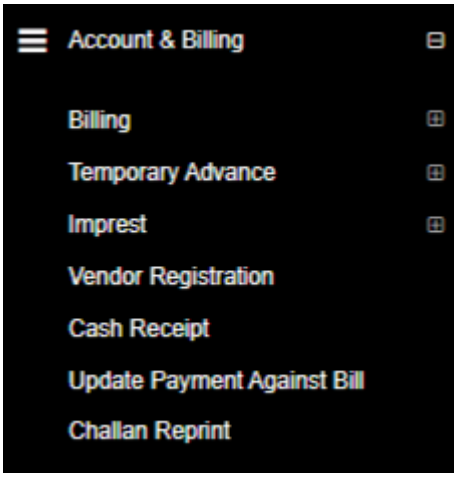
✓ The users will be able to access the Account & Billing module of the BSWC through the side menu option “Accounts & Billings”.

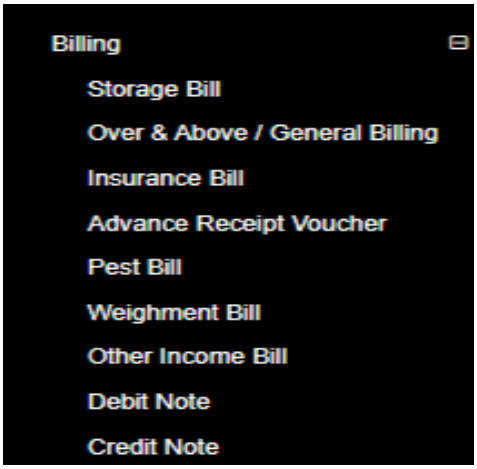


✓ The ⊞ icon directly facing the menu option describes whether the menu is expandable or not.

✓ A list of items contained within the Accounts & Billings menu option can be viewed by the WHM as depicted in the images attached below.

✓ Clicking on any of the menu options will take the user to the respective screen in the BSWC environment.





2. Storage Bill

✓ Clicking on the “Storage bill” sub-menu in the “Billing” menu will redirect the user to the Storage Bill screen.

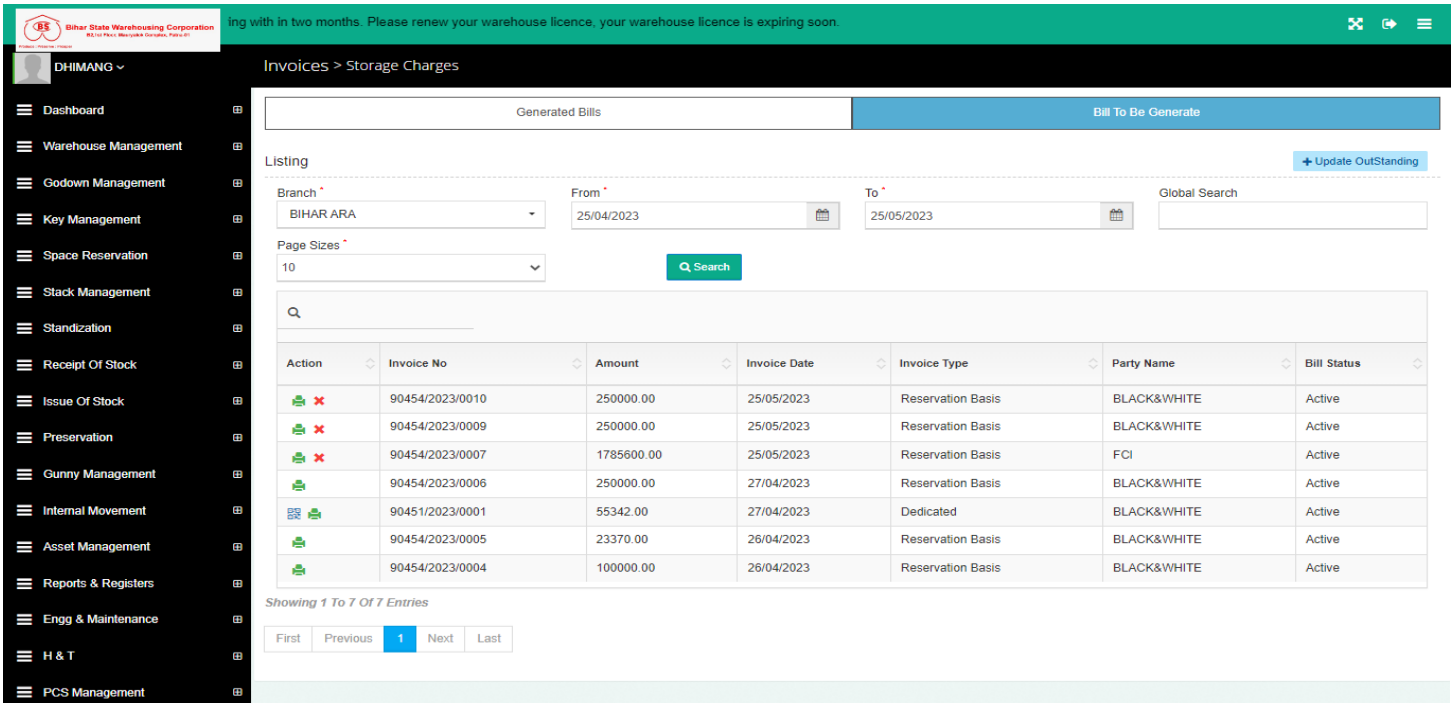
✓ Storage Bills are generated for the storage area reserved by the depositors in a warehouse.

✓ The first storage bill against a new request is generated when a depositor reserves space in a warehouse on a “bag basis” or “area basis”. Tariffs

applicable for the “Bag basis” and “Area basis” are different.

✓ In case the space reservation date falls in the middle of the month then, the bill generated will be of a full month, for example, April 14-May 13. The second bill generated will be for the rest of the days of the month, that is, May 14 - May 31. Thereafter, monthly bills will be generated.

✓ Generated Bills



- Clicking on the “Generated Bills” tab will display a list of all the bills generated by the warehouse.
- Users can search for a specific bill through the search available.
- Users will be able to enter the following details:
  - Branch Name
  - From Date
  - To Date
  - Users can also perform a general search through the global search option.
- Clicking on the “Search” button will display all the bills corresponding to the search applied.
- Users will be able to perform the following actions on a bill in the

listing:

- Print
    - Clicking on the print icon will redirect the user to the “Storage Bill” screen detailing the bill in BSWC’s ISO format.
    - In case of taxable bill, the print will contain the following information:
        - **QR code for UPI payment:** The user can scan the QR code on any UPI application and make payment against the invoice generated.
        - **QR code for E-Invoicing:** The user can scan the QR code through the E-Invoicing application to view details of the e-invoice.
        - Bill details
    - In case of non-taxable bill, the print will contain the following information:
        - **QR code for UPI payment:** The user can scan the QR code on any UPI application and make payment against the invoice generated.
        - Bill details

o months. Please renew your warehouse licence, your warehouse licence is expiring soon.

Invoices > Storage Bill Print

Print | Back to listing

Bihar State Warehousing Corporation
B2,1st Floor, Mauryalok Complex, Patna-01
Produce : Preserve : Prosper

Principal Place of Business: Bihar Warehousing

Original for Depositor

Details of Service Provider		Details of Service Receiver	
Name:	BIHAR ARA	Name:	BLACK&WHITE
Warehouse Address:	BIHAR,PATNA	Address:	1196, CHANDIGARH,JAIPUR
City:	PATNA	City:	JAIPUR
Pin Code:	800008	Pin Code:	301001
State:	BIHAR	State:	RAJASTHAN
State Code:	10	State Code:	8
GSTIN:	10AACCB1034G1ZM	GSTIN(if Registered):	08AAACC1206D1ZG
PAN:	AACCB1034G	Bill Supply Type:	

Invoice Serial No:	90454/2023/0006	**Accounting Code of Service:**	998619
Date of invoice:	27/04/2023	Description of service:	OTHER SUPPORT SERVICES TO AGRICULTURE
Place of Supply	8 (RAJASTHAN)		

Nature of Invoice: Warehousing Charges for Reservation Basis

Sl.No.	Commodity stored	Remarks	Res. Space (MT/Bag/SQ.MT)	Period of Invoice	Rate (Area/Bag/MT) (Rs.)	Total Amount (Rs.)	Discount (Rs.)	Non-Taxable Amount (Rs.)
1	BAJRA		500 bag	01/01/2023 to 30/01/2023	500	250000	0	250000

	Total Non-Taxable Amount	250000
Total Invoice Amount (In Figure) 2,50,000.00		
Total Invoice Amount (In Words) Two Lakhs Fifty Thousand Rupees Only.	Total RoundOff Amount	0
Amount of Tax Subject to reverse Charge: NIL	Total Invoice Amount	250000

Remarks:- Test

* Applicable for Inter-State Supply

1) Customers are requested to visit the WMS portal www.cwcwms.com for making E-Payment through E-Payment Gateway (Debit-Credit Card, Internet Banking, Challan for RTGS/NEFT and UPI). Further, The payment of bills can also be made through A/c payee Cheque/Demand Draft drawn in favour of Central Warehousing Corporation. Bill for Rs. 2,50,000.00 may please be paid within 15 days from the date of issue, otherwise interest @12.5% per annum will be levied.

2) Depositor is requested to issue the system generated TDS Certificate within 60 days after completion of the quarter otherwise Depositor will be liable to pay the TDS deducted amount along with Interest 18%.

Pre-receipted :

Signature:

Name of the Signatory:

Designation/Status:

Payment Recd.:

To,

BLACK&WHITE,

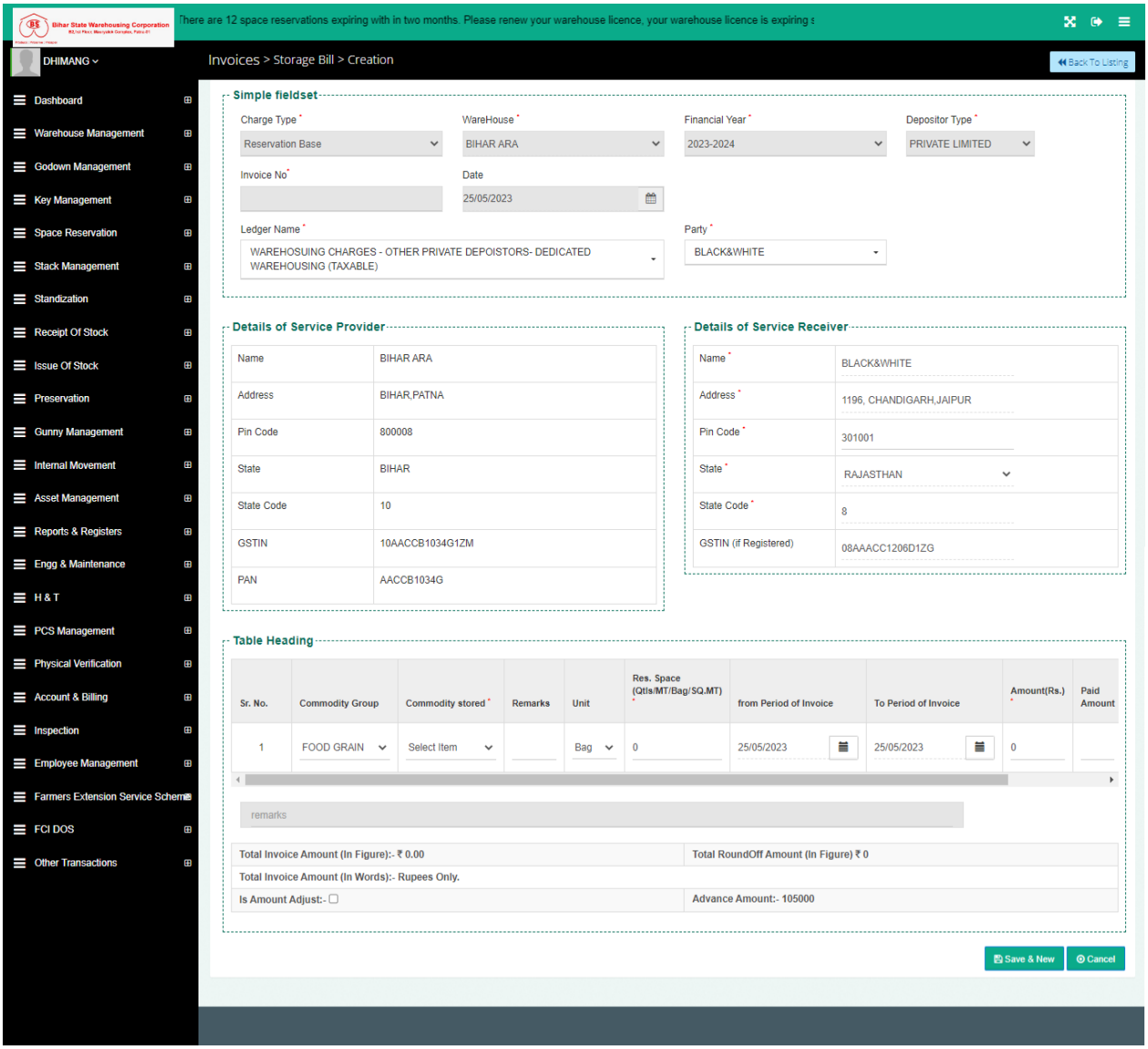
JAIPUR,

Copy to :

1. Duplicate Copy for RM, CWC, Bihar State Warehousing Corporation
2. Triplicate Copy for Warehouse, BIHAR ARA

✓ Update Outstanding

- Clicking on the “Update Outstanding” button will redirect the user to the Storage Bill Creation screen where users will be able to generate an outstanding storage bill (against a previously issued bill or Old Bill).



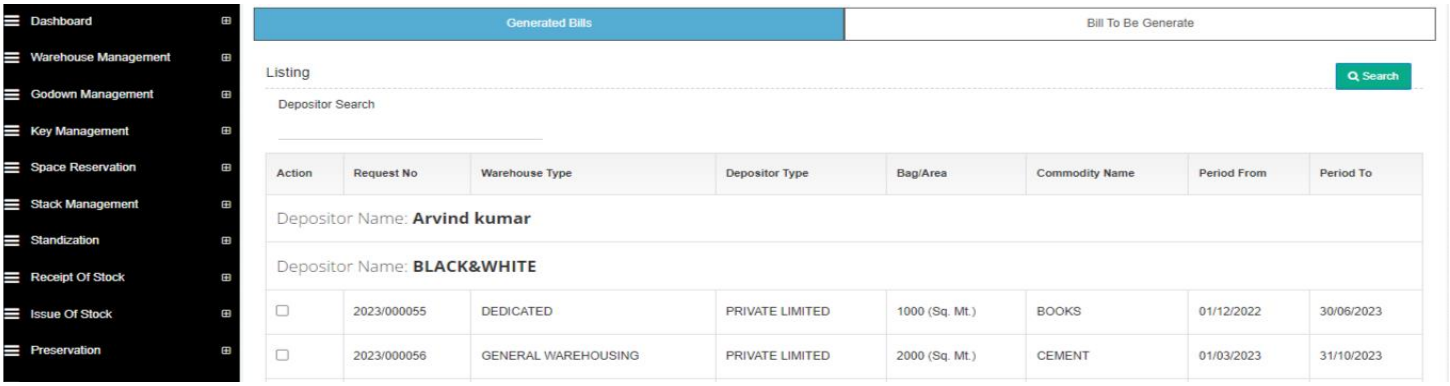
- Mandatory fields to be provided are:
  - Charge Type
  - Warehouse
  - Financial Year

- Depositor Type
- Invoice Number
- Date
- Ledger Name
- Party

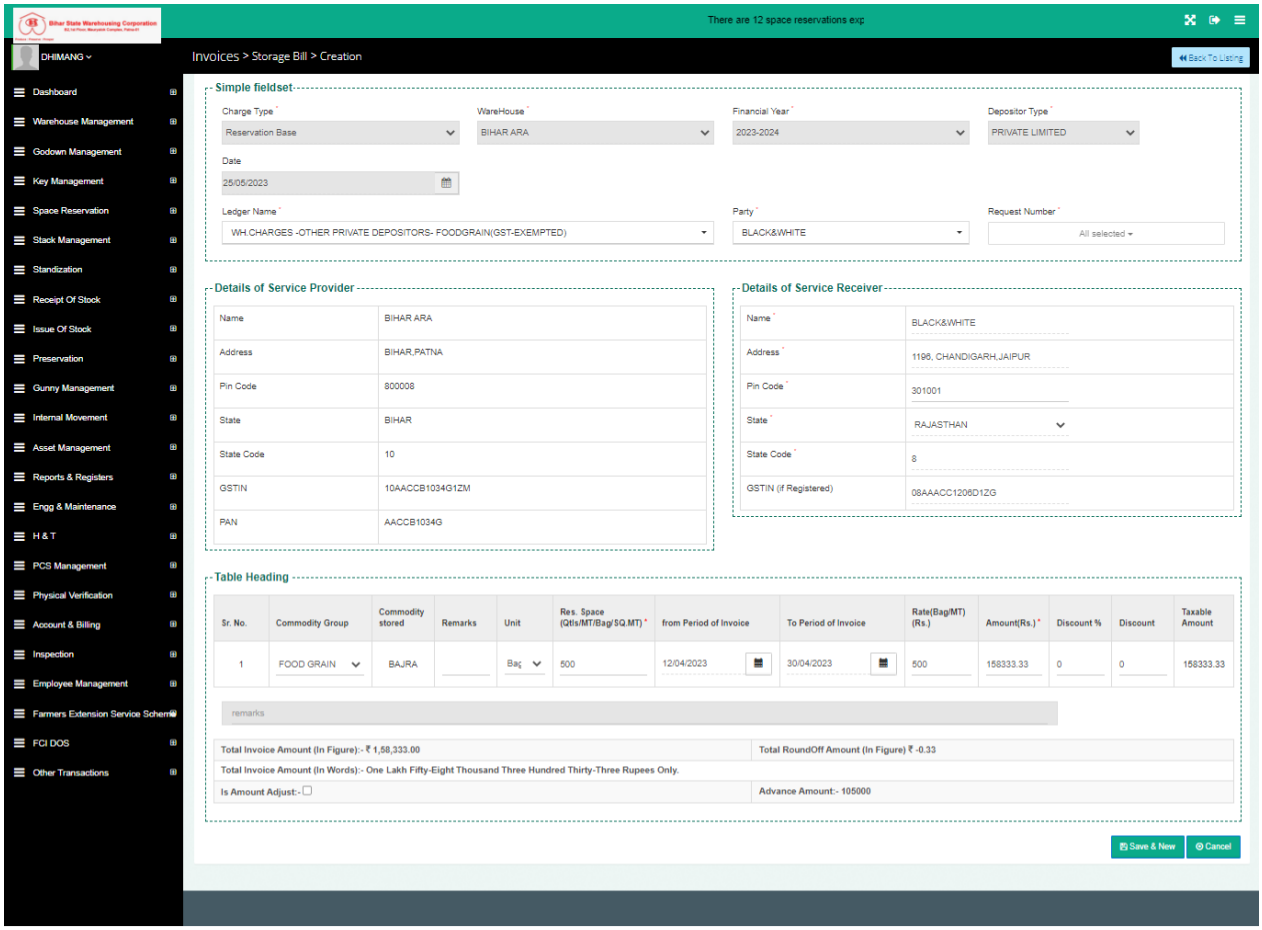
- Selecting the above-mentioned fields will auto-populate the details in Service Provider, Service Receiver, and Table Heading sections.
- The user will be able to adjust the invoice amount against the advance amount received from the party by checking the “Is Amount Adjusted" checkbox. The advance amount reception is explained under the “Advance Receipt Voucher” section on page no. 28
- Clicking on the “Save & Close” button will generate a storage bill for the respective party.

✓ **Bill to be Generated**

- Clicking on the “Bill to be Generated” tab will display the list of bills that needs to be generated for the month.
- Users will be able to search for a depositor through the depositor’s name.



- The list of bills in this section are generated automatically by the system for the storage spaces reserved in the warehouse.
- Clicking on the checkbox action item against a list item will enable the “Generate Bill” option at the bottom of the screen.
- Clicking on the “Generate Bill” option will redirect the user to a prefilled bill creation screen. WHM will be able to generate the bill by clicking on the “Save and Close” button.



- All the bills generated will be visible in the "Update Payment Against Bill" section from where the users can make payment for the selected bill. The process of making the payment is detailed under the "Update Payment Against Bill" section on page 82.

- **E-Invoice:**
  - E-Invoice is only generated in case of taxable B2B bills.
  - In case of taxable invoices, as soon as the bill is saved, the e-invoice API is invoked to generate E-invoice for the same.
  - A user can cancel a bill within 24 hrs. of generation. If cancelled, the same bill is cancelled in both WMS and GST portal.
  - After cancellation of a bill, the series of the next bill is incremental of the cancelled bill. The system will never generate 2 bills with the same invoice prefix even if one of them was

cancelled.

- When an e-invoice is generated, the GST portal returns an IRN number, which can be seen in the bill print and a QR code is also displayed on the bill print. The user can scan the QR code through e-invoicing apps to view the details of the bills.
- In case of incorrect depositor details like GST number, the system does not allow generation of the bill and displays the error message returned from the GST portal. The WHM will have the provision to edit the depositor details from the "Update depositor details" section described in this manual.
- If SEZ = Yes and the user selects without tax, then E-Invoice is not generated for the respective bill.

3. Over and Above Bill:

✓ Over and Above bills are generated when the depositor stores additional bags than the number mentioned in the reservation request.

✓ A separate bill for the over & above quantity along with the monthly bill is generated through the system. For example, the reservation request was for 2000 bags, but the depositor stored 2200 bags in the warehouse. Then, an over and above bill for 200 bags will be generated.

✓ The over & above bill is generated only when 30 days of storage are complete or when the stock is issued (in case 30 days are not complete).

✓ The Over & Above bill is charged at the end of storage period and not in advance.

✓ At the time of issue, the system exempts one day while calculating the storage period of the stock.

✓ The "Over & Above" bill is dependent on the previous month's bill (if generated).

✓ The user will be able to create the over and above bill by clicking on the menu item "Over & Above" from the side menu.

✓ **Search**

- The user will be able to search for over and above bills generated through the search available.

- The user will be able to enter/select the following information
  - Branch
  - From Date
  - To Date
  - The user will be able to perform a global search to narrow down the search result.
- Clicking on the search button will display the search result in a table format.

✓ **List**

- The user will be able to view the list of bills generated.
- Clicking on the print icon will redirect the user to the print screen.

4. General Basis Monthly Bill

✓ The user will be able to create a General Basis Monthly Bill from the Over & above/Billing Section.

✓ The general bill will be generated for the bills with ACK billing type "Monthly Billing".

✓ The discount percentage will be included in the total taxable amount.

✓ GST percentage will be included if the reserved commodity is under the GST slab.

✓ The general monthly bill is generated only when 30 days of storage are complete or when the stock is issued (in case 30 days are not complete).

✓ The general monthly bill is charged at the end of the storage period and not in advance.

✓ At the time of issue, the system exempts one day while calculating the storage period of the stock.

✓ The "general monthly" bill is dependent on the previous month's bill (if generated).

✓ The user will be able to create the general monthly bill by clicking on the menu item "Over & Above/General monthly" from the side menu.

✓ Clicking on the menu item will redirect the user to the general monthly bill screen.

✓ **Search**

- The user can search for general monthly bills generated through the search available.
- The user will be able to enter/select the following information
  - Branch
  - From Date
  - To Date
  - The user will be able to perform a global search to narrow down the search result.
- Clicking on the search button will display the search result in a table format.

✓ **List**

- The user will be able to view the list of bills generated.
- Clicking on the print icon will redirect the user to the print screen.

5. Insurance Bill

✓ Insurance bills are generated in case the published tariff of the respective commodity is exclusive of Insurance charges.

✓ A monthly insurance bill shall be generated for General Warehousing Reservation.

✓ Monthly insurance bill shall be generated commodity wise for a particular month.

✓ Get Commodity + variety wise data with **max stock value per day** in the same month.

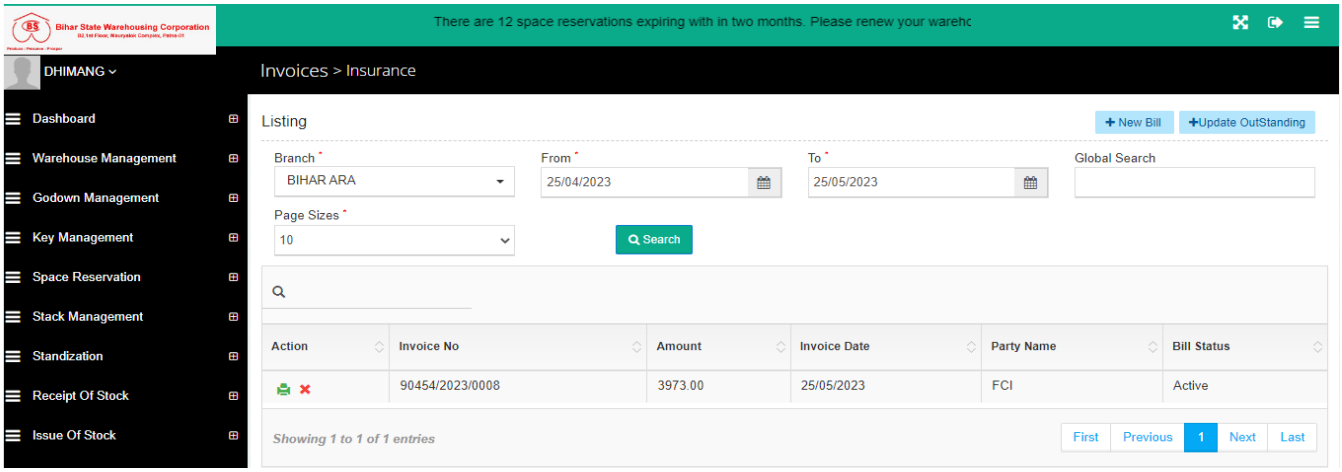
✓ **Max Stock Value:** If ACK is unit wise then **Max stock value = No. of Bags * (average of different market value of ACKs)** and if ACK weight-wise then **Max Stock Value = weight * (average of different market value of ACKs).**

✓ **Insurance Amount: Max Stock Value * 0.00056.**

✓ Insurance bill is charged for the full month even if the storage period was less than one month.

✓ The insurance bill shall be integrated with Tally.

✓ Clicking on the “Insurance bill” sub-menu will redirect the user to the respective list screen.

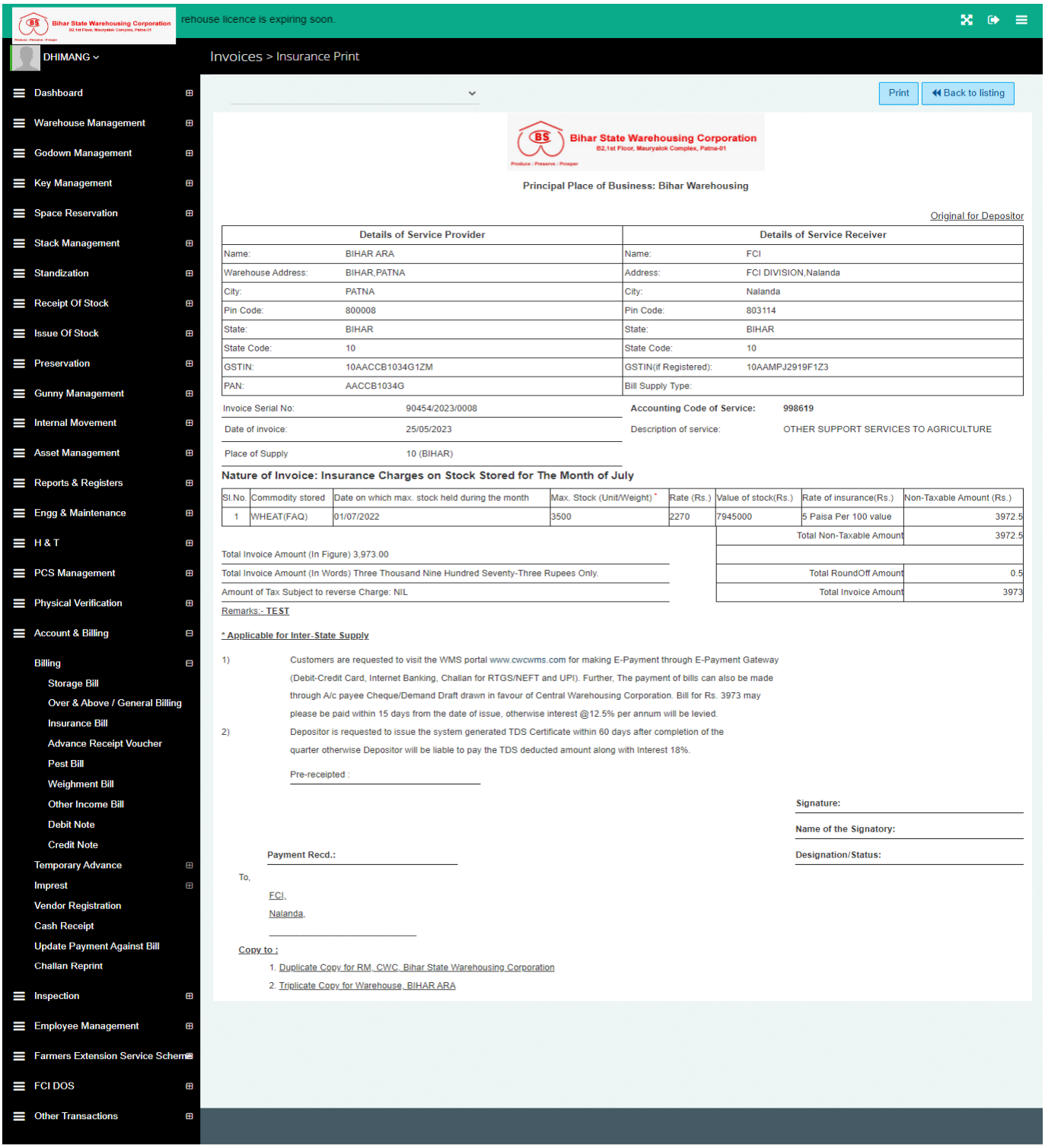


✓ **Search**

- The user can search for Insurance bills generated through the search available.
- The user will be able to enter/select the following information
  - Branch
  - From Date
  - To Date
  - The user will be able to perform a global search to narrow down the search result.
- Clicking on the search button will display the search result in a table format.

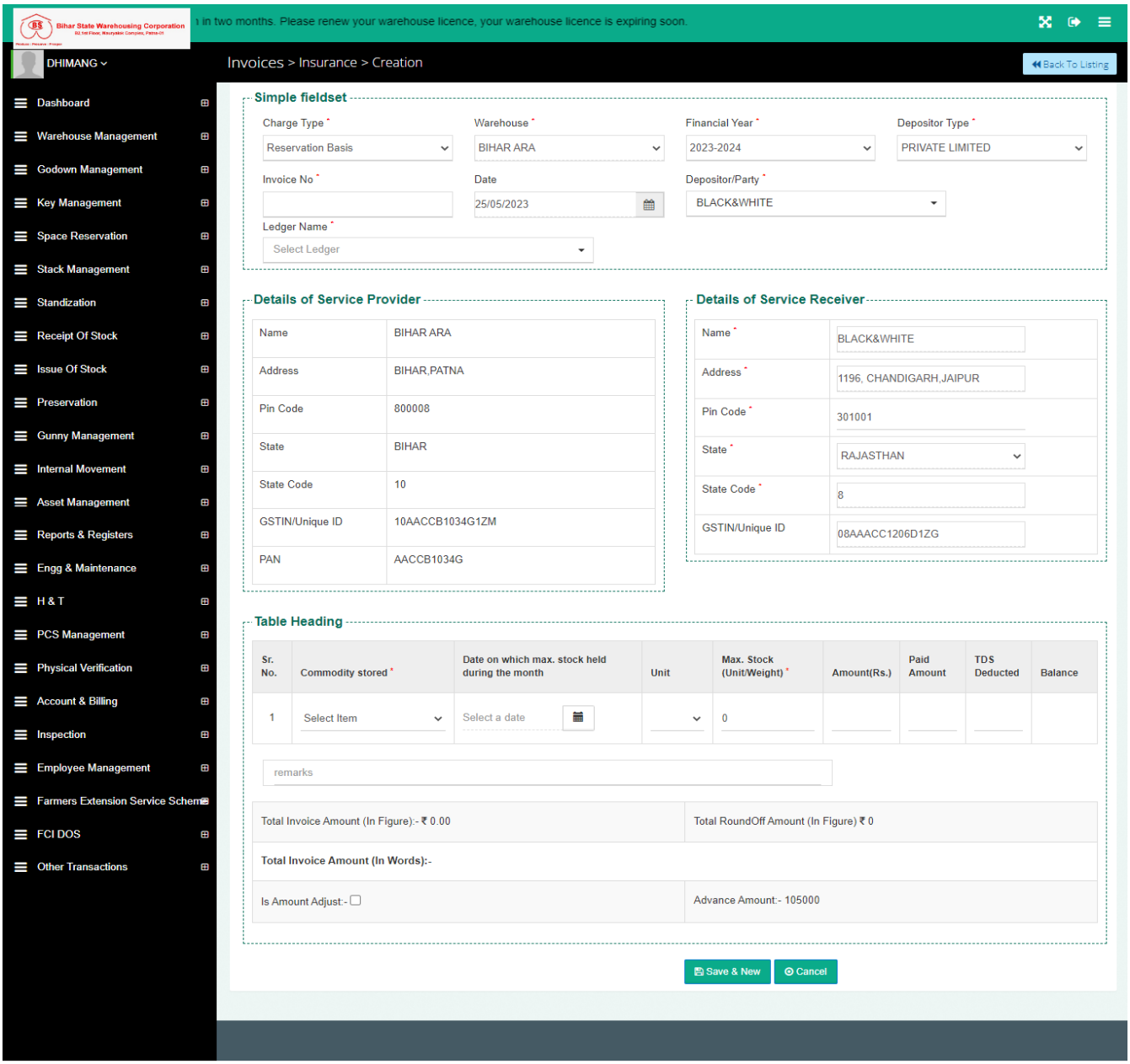
✓ **List**

- The user will be able to view the list of bills generated.
- Clicking on the print icon will redirect the user to the print screen.



✓ Update Outstanding

- Clicking on the "Update Outstanding" button will redirect the user to the "Outstanding" screen where users will be able to generate an outstanding Insurance bill (against a previously issued bill).



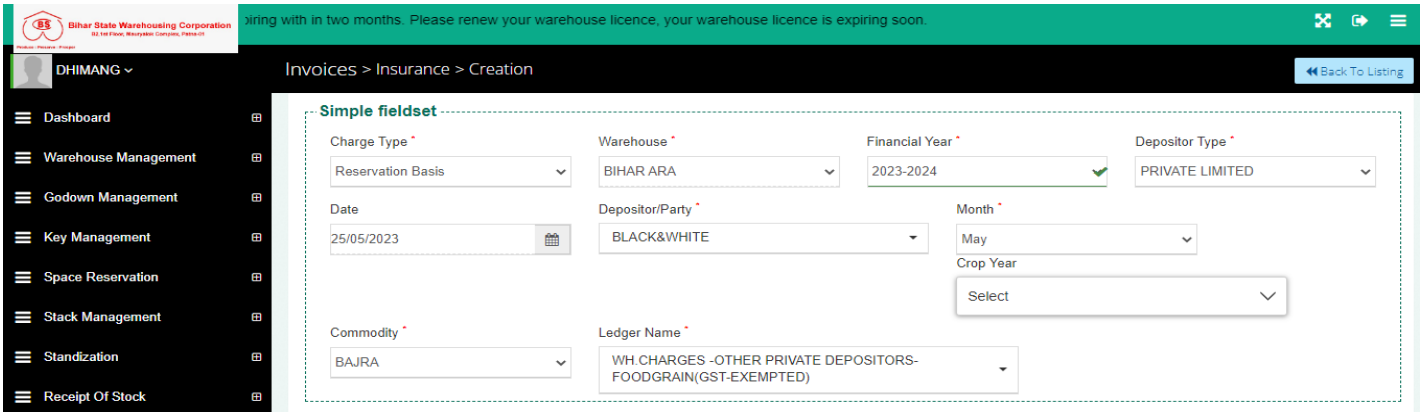
- Mandatory fields to be provided are:
  - Charge Type*
  - Warehouse*
  - Financial Year*
  - Depositor Type*
  - Invoice Number*
  - Date

        - Depositor/Party*
        - Ledger Name*
    - Selecting the above-mentioned fields will auto-populate the details in Service Provider, Service Receiver.
    - The user will be able to enter the bill details in the Table Heading sections to generate the bill. The information asked is as follows:
        - Commodity Stored
        - Date on which max stock was held during the month
        - Unit
        - Max. Stock (Unit/Weight)
        - Amount (Rs.) *
        - Paid Amount
        - TDS Deducted
        - Balance
        - Description of work
        - Premises Type (Auto-filled in case the contract number was selected)
        - Name of Premises (Auto-filled in case the contract number was selected)
        - Nature of treatment (Auto-filled in case the contract number was selected)
        - From Date
        - To Date
        - Unit
        - Rate
        - Qty*
        - Discount %
        - Discount
        - Total Taxable Value
    - The user can click on the “+” icon to add a new row.

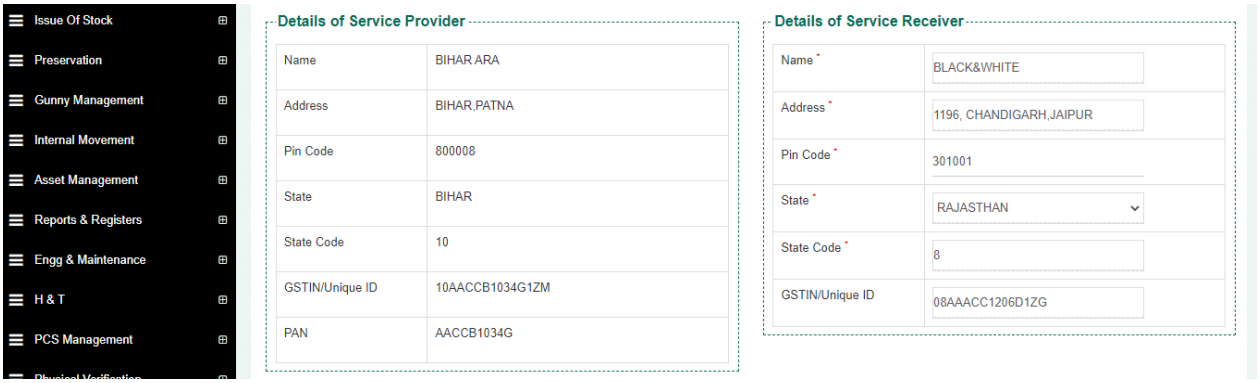
- The user will be able to adjust the invoice amount against the advance amount received from the party by checking the “Is Amount Adjusted” checkbox.
- Clicking on the “Save & New” button will generate an outstanding Pest bill for the respective party.

✓ New Bill

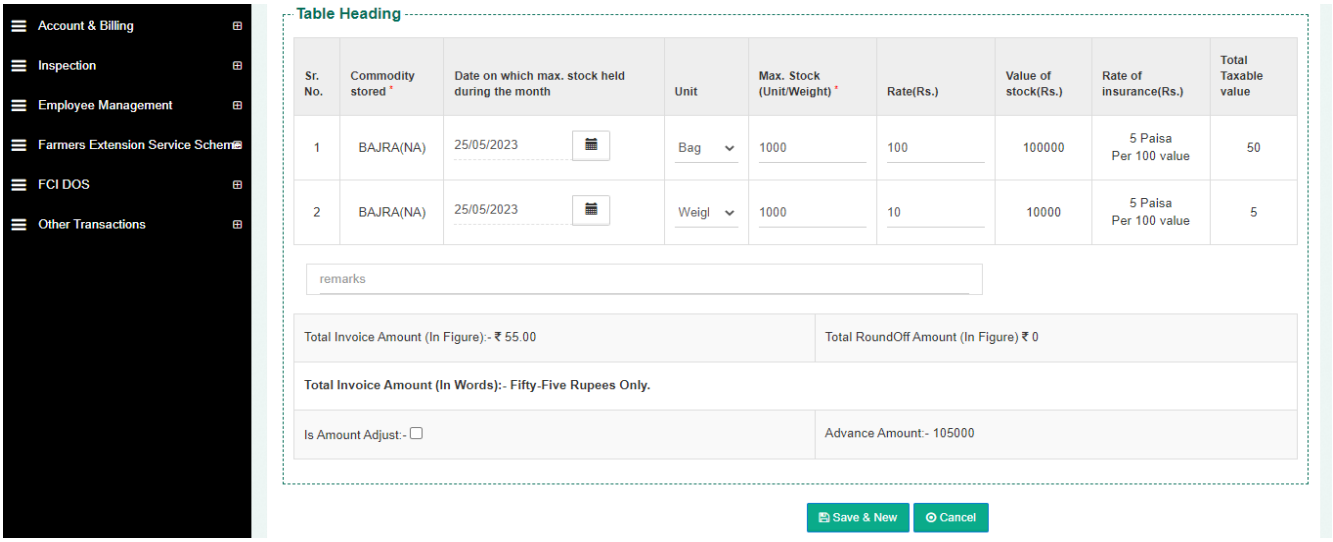
- Clicking on the “New Bill” button will redirect the user to the bill creation screen.



- The user (WHM) will be able to select the following details to create a bill i.e.
  - Charge Type*
    - Reservation
    - General Monthly basis
  - Warehouse*
  - Financial Year*
  - Depositor Type*
  - Date (Pre-populated and non-editable)
  - Depositor/Party*
  - Month*
  - Crop year (Optional)
  - Commodity*
  - Ledger Name*



- Based on the values selected by the user, the details of the service provider, service receiver, and table headings will be populated.



- ✓ The user can view the Total Invoice Amount and Advance amount.
- ✓ Clicking on the "Is Amount Adjust" checkbox will adjust the total amount of the bill.
- ✓ Click on the Save and New button to generate the bill.
- ✓ **E-Invoice:**
  - E-Invoice is only generated in case of taxable B2B bills.
  - In case of taxable invoices, as soon as the bill is saved, the e-invoice API is invoked to generate E-invoice for the same.
  - A user can cancel a bill within 24 hrs. of generation. If cancelled, the same bill is cancelled in both WMS and GST portal.
  - After cancellation of a bill, the series of the next bill is incremental of the cancelled bill. The system will never generate 2 bills with same

code even if one of them was cancelled.

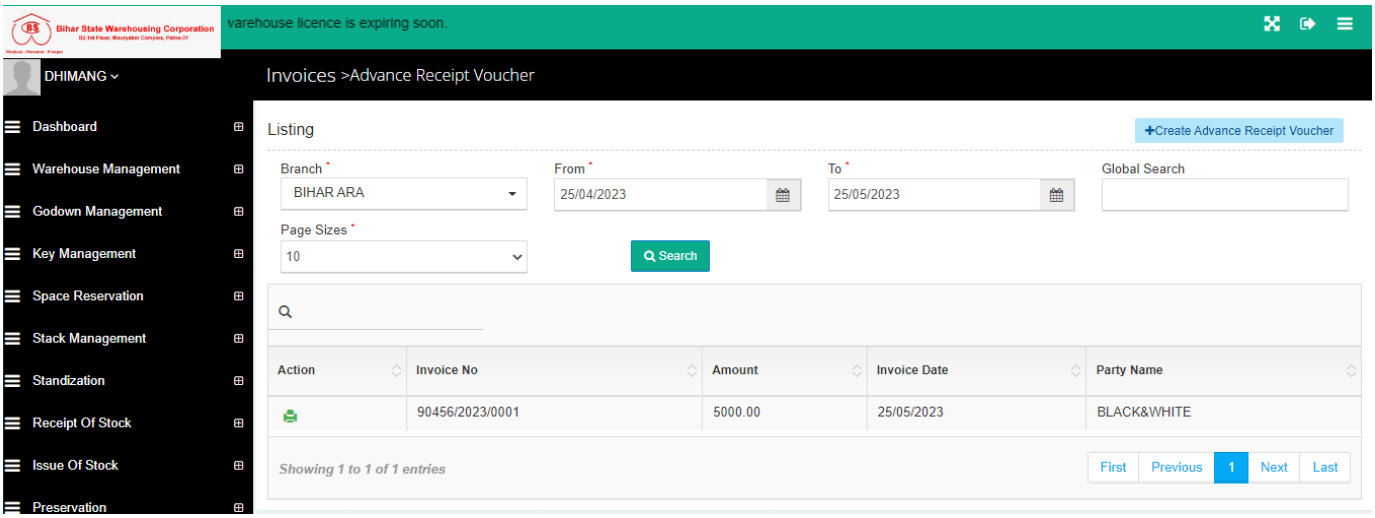
- When an e-invoice is generated, the GST portal returns an IRN number which is converted into a QR code and displayed on the bill. The user can scan the QR code through e-invoicing apps to view the details of the bills.

6. Advance Receipt Voucher

✓ Advance Receipt (Income) Voucher is generated for Live Depositors.

✓ An advanced receipt voucher is generated manually against the advance amount received from the depositors.

✓ WHM shall adjust the advance amount against the income bill of the same.



✓ Clicking on the "Advanced Receipt Voucher" sub-menu will redirect the user onto the Advance Receipt Voucher screen.

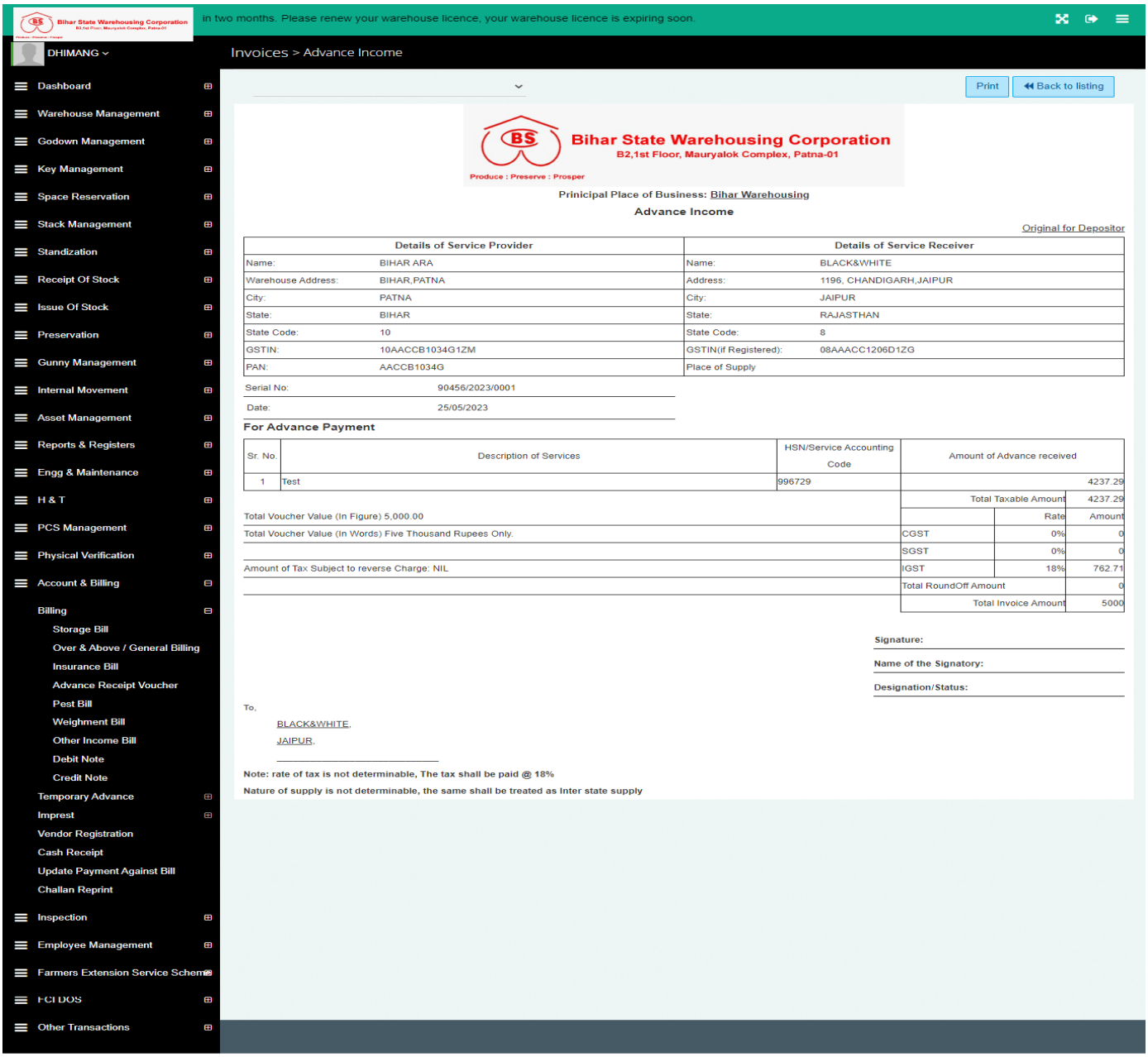
✓ **Search**

- The user can also search for an advance receipt voucher through the search provided.
- User will be able to enter the following information in the search area:
  - Branch
  - From Date
  - To Date
  - The user can also perform a global search by describing voucher details like invoice numbers to narrow down the search.
- Clicking on the Search button will populate the other income invoices

according to the search performed.

✓ List

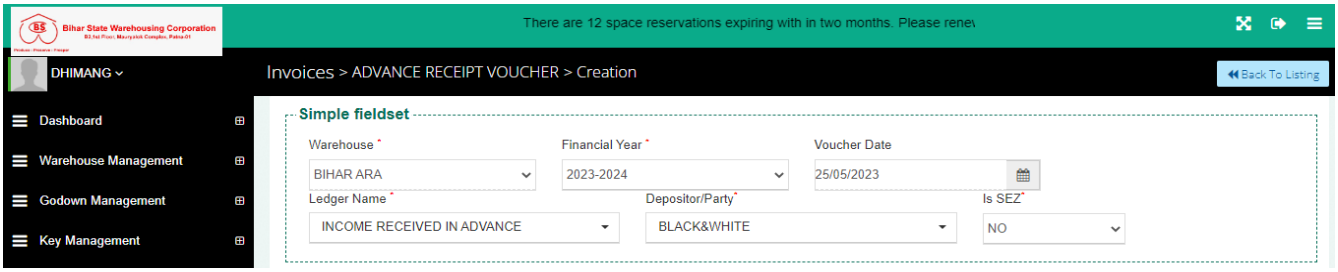
- The user will be able to view a list of advanced vouchers created by him.
- Clicking on the print icon will redirect the user to the print screen as depicted in the screenshot below.



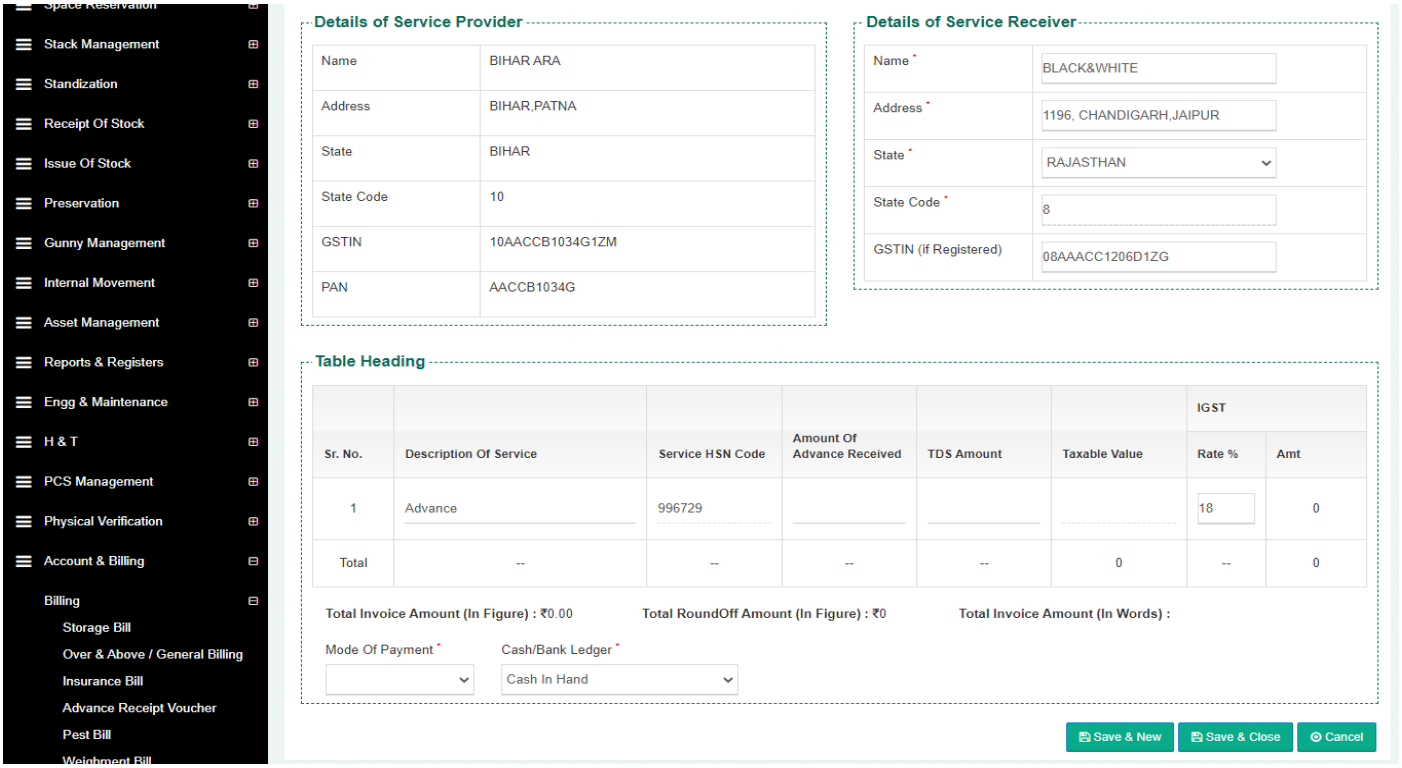
✓ Create Advance Receipt Voucher

- Users can click on the “Create Advance Receipt Voucher” button to

create a new advanced receipt voucher.



- The user (WHM) will be able to select the following details to create a voucher i.e.
  - Warehouse*
    - This field will be auto-populated based on the WHM currently operating the screen. This field will be non-editable by nature.
  - Financial Year*
  - Voucher Date
    - This date will be the current date i.e. the date on which voucher is being created. This field will be non-editable by nature.
  - Ledger Name*
    - There is only one ledger associated with the advanced receipt voucher.
  - Depositor/Party*
  - Is SEZ*
    - Yes: If the user selects SEZ as "Yes", then the system will ask the user to select the SEZ Payment Type.
    - No
  - SEZ Payment Type
    - With GST Payment
    - Without GST Payment: If the user selects SEZ payment type as "Without GST payment", then the system will ask to enter SEZ undertaking no.
  - SEZ Undertaking No.



- Based on the information selected in the above-mentioned fields, the information will be auto-populated in the Service provider and service receiver sections.
- If the state column of the Service provider is the same as that of service receiver, then tax applicable in the table heading section will comprise of CGST and SGST. In the case of different states, the tax applicable will be IGST.
- WHM will be required to enter the details in the below-listed fields in Table heading section:
  - Description of service
  - Amount of Advance received
  - TDS amount
  - Rate(CGST/SGST/IGST)
- The Taxable amount is auto-calculated by the system depending upon the amount of advance received and Rate% applicable.
- Calculations
  - Taxable Value = Amount of Advance Received - IGST Rate Amount

        - IGST Rate Amount = ((Amount of advance received + TDS) * Rate%) / (Amount of advance received + Rate%)
    - The user will view the value of the Total Invoice amount, Round Off amount, and amount in words.
    - WHM will be able to select the mode of payment for the advance received from the dropdown and will be required to enter the value of corresponding fields as described in the table below:

Mode of Payment	Corresponding Fields
NEFT	- Cash/Bank Ledger - Transaction Number - Transaction Date
RTGS	- Cash/Bank Ledger - Transaction Number - Transaction Date
DD/Cheque	- Cash/Bank Ledger - Transaction Number - Transaction Date
Cash Card	- Cash/Bank Ledger
Cash	- Cash/Bank Ledger

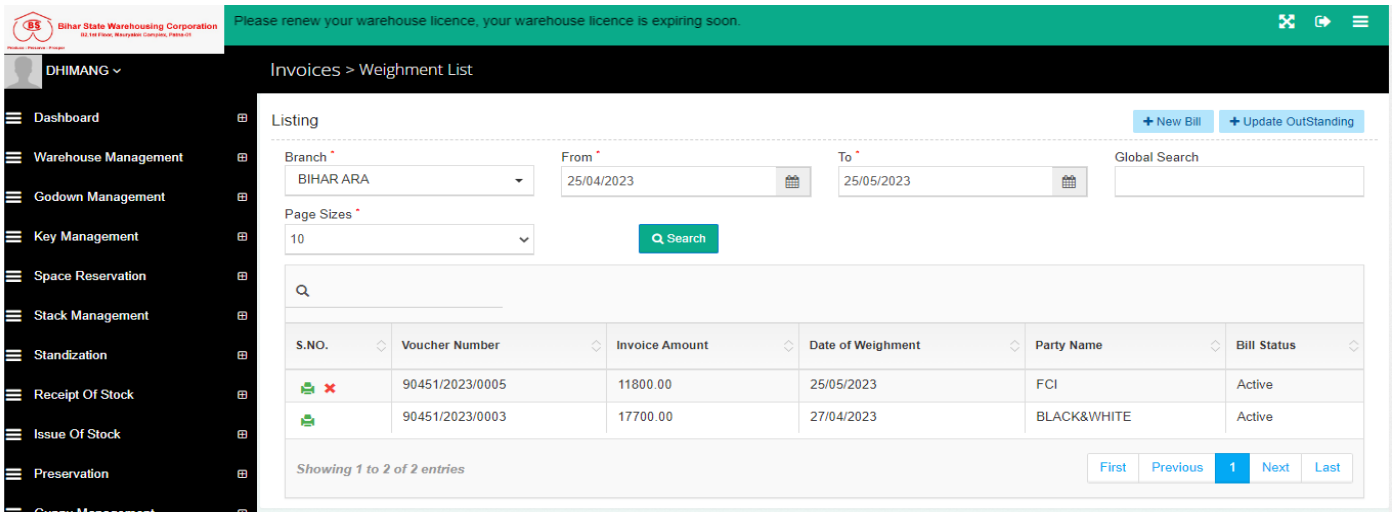
    - Clicking on the “Save & Close” button will generate the advance receipt voucher and exit the screen.
    - Clicking on the “Save & New” button will generate the voucher and refresh the screen for new entries.
    - Clicking on the “Cancel” button will exit the screen without generating the voucher.
    - the details of the bills.

7. Weighment Bill

✓ The Weighment bill is a type of Manual Bill.

✓ The Generated Bill for payment shall be visible in “Update payment against the bill”.

✓ The Weighment Bills will be integrated with the Tally.

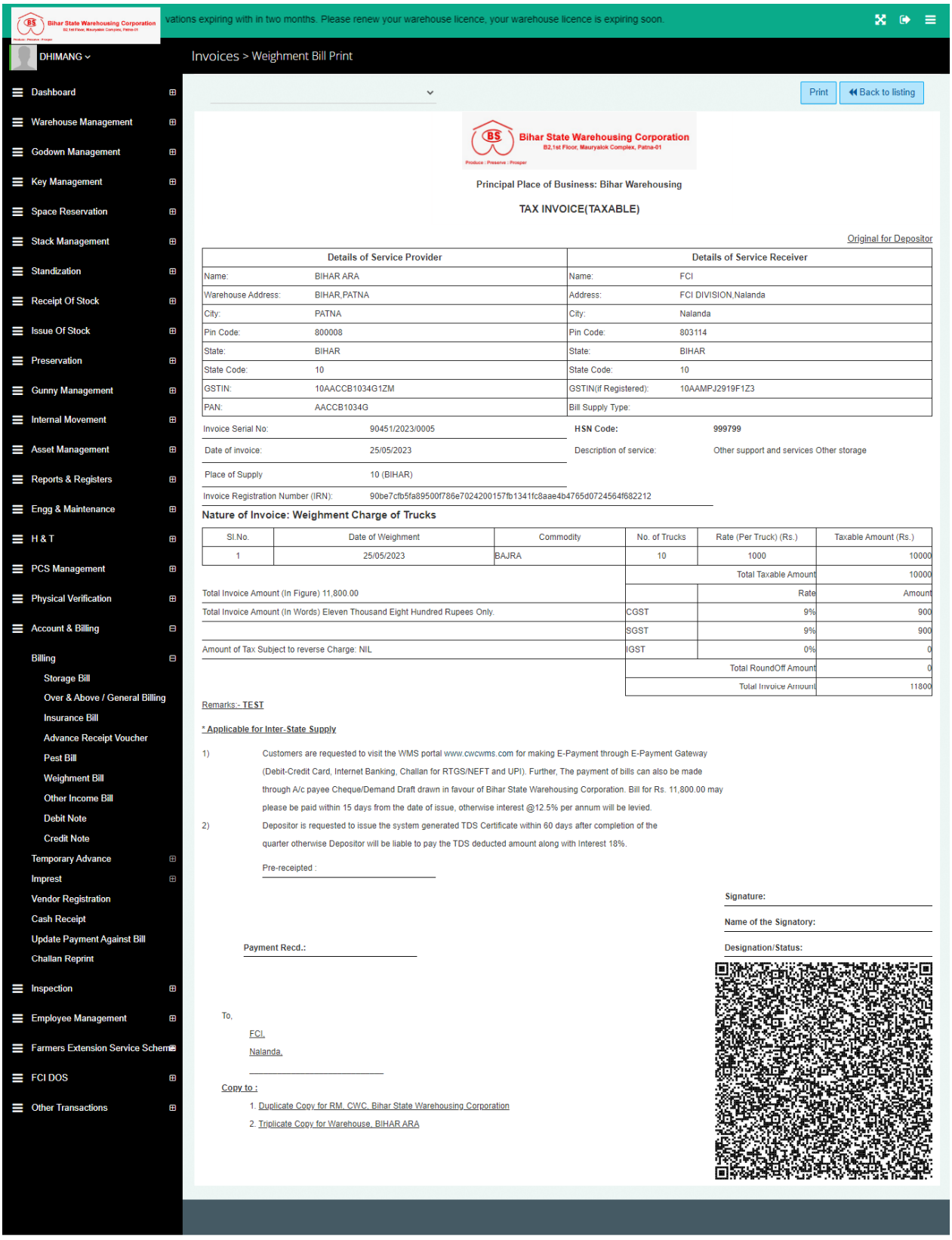


✓ Search

- The user can search for a weighment bill through the search section.
- The user will be able to enter the following information
  - Branch
  - From Date
  - To Date
  - The user can also perform a global search by describing bill detail like the voucher number to narrow down the search.
- Clicking on the Search button will populate the list of pest bills according to the search performed.

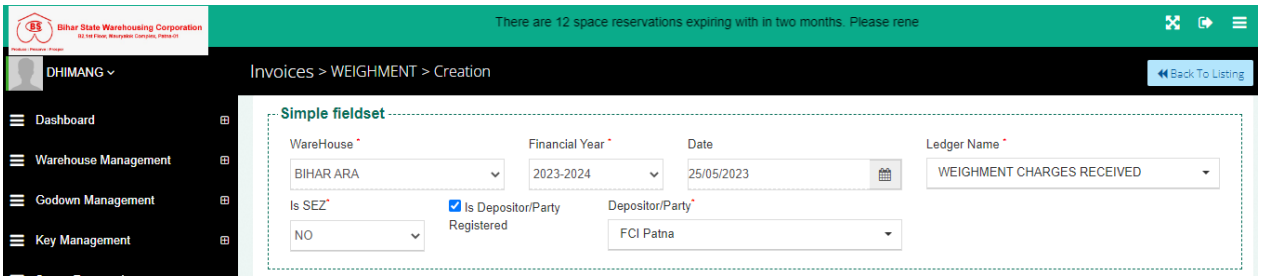
✓ Listing

- The user will be able to view a list of weighment bills generated in the listing section.
- Clicking on the print icon will redirect the user to the bill printing screen.


Bihar State Warehousing Corporation
vations expiring with in two months. Please renew your warehouse licence, your warehouse licence is expiring soon.
DHIMANG
Invoices > Weighment Bill Print
Dashboard
Warehouse Management
Godown Management
Key Management
Space Reservation
Stack Management
Standization
Receipt Of Stock
Issue Of Stock
Preservation
Gunny Management
Internal Movement
Asset Management
Reports & Registers
Engg & Maintenance
H & T
PCS Management
Physical Verification
Account & Billing
Billing
Storage Bill
Over & Above / General Billing
Insurance Bill
Advance Receipt Voucher
Pest Bill
Weighment Bill
Other Income Bill
Debit Note
Credit Note
Temporary Advance
Imprest
Vendor Registration
Cash Receipt
Update Payment Against Bill
Challan Reprint
Inspection
Employee Management
Farmers Extension Service Scheme
FCI DOS
Other Transactions
Print
Back to listing
Bihar State Warehousing Corporation
B2,1st Floor, Mauryalok Complex, Patna-01
Produce : Preserve : Prosper
Principal Place of Business: Bihar Warehousing
TAX INVOICE(TAXABLE)
Original for Depositor
Details of Service Provider
Name: BIHAR ARA
Warehouse Address: BIHAR,PATNA
City: PATNA
Pin Code: 800008
State: BIHAR
State Code: 10
GSTIN: 10AACCB1034G1ZM
PAN: AACCB1034G
Details of Service Receiver
Name: FCI
Address: FCI DIVISION,Nalanda
City: Nalanda
Pin Code: 803114
State: BIHAR
State Code: 10
GSTIN(if Registered): 10AAMPJ2919F1Z3
Bill Supply Type:
Invoice Serial No: 90451/2023/0005
Date of invoice: 25/05/2023
Place of Supply 10 (BIHAR)
Invoice Registration Number (IRN): 90be7cfb5fa89500f786e7024200157fb1341fc8aae4b4765d0724564f682212
HSN Code: 999799
Description of service: Other support and services Other storage
Nature of Invoice: Weighment Charge of Trucks
Sl.No. | Date of Weighment | Commodity | No. of Trucks | Rate (Per Truck) (Rs.) | Taxable Amount (Rs.)
1 | 25/05/2023 | BAJRA | 10 | 1000 | 10000
Total Taxable Amount 10000
Total Invoice Amount (In Figure) 11,800.00
Total Invoice Amount (In Words) Eleven Thousand Eight Hundred Rupees Only.
Amount of Tax Subject to reverse Charge: NIL
Rate | Amount
CGST 9% 900
SGST 9% 900
IGST 0% 0
Total RoundOff Amount 0
Total Invoice Amount 11800
Remarks:- TEST
* Applicable for Inter-State Supply
1) Customers are requested to visit the WMS portal www.cwcwms.com for making E-Payment through E-Payment Gateway (Debit-Credit Card, Internet Banking, Challan for RTGS/NEFT and UPI). Further, The payment of bills can also be made through A/c payee Cheque/Demand Draft drawn in favour of Bihar State Warehousing Corporation. Bill for Rs. 11,800.00 may please be paid within 15 days from the date of issue, otherwise interest @12.5% per annum will be levied.
2) Depositor is requested to issue the system generated TDS Certificate within 60 days after completion of the quarter otherwise Depositor will be liable to pay the TDS deducted amount along with Interest 18%.
Pre-receipted :
Signature:
Name of the Signatory:
Designation/Status:
Payment Recd.:
To,
FCI,
Nalanda,
Copy to :
1. Duplicate Copy for RM, CWC, Bihar State Warehousing Corporation
2. Triplicate Copy for Warehouse, BIHAR ARA

✓ New Bill

- The user can click on the “New Bill” Button on the top right to create a new weighment bill.

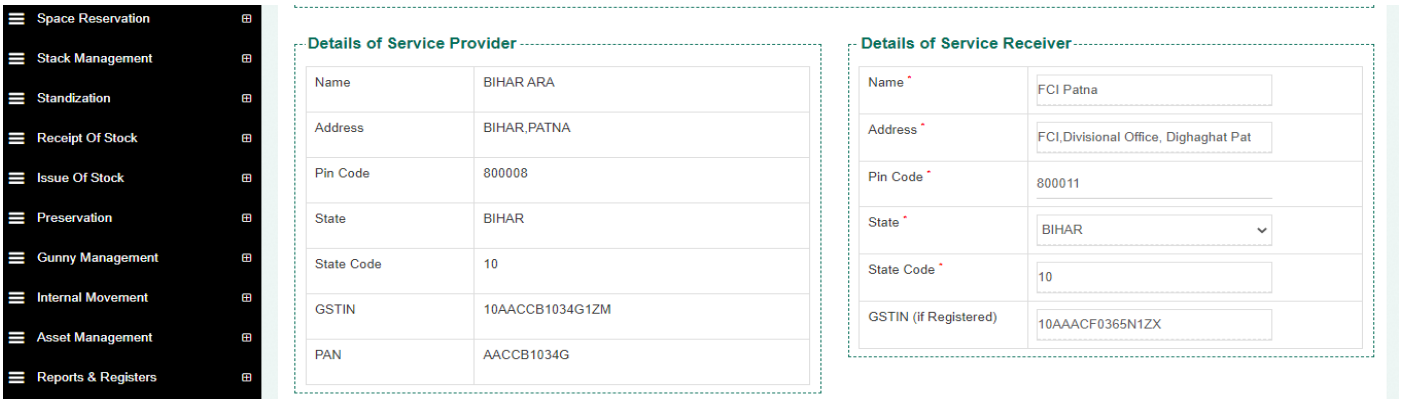


- The user (WHM) will be able to select the following details to create a voucher i.e.
  - Warehouse
    - The warehouse will be auto-populated based on the WHM currently operating the screen. This field will be non-editable.
  - Financial Year
    - The financial year will be auto-populated by the system and will be non-editable.
  - Date
    - The date will be the current date i.e. the date on which voucher is being created. This field will be non-editable.
  - Is SEZ*
    - Yes
    - No
  - SEZ Payment type* (Visible only if Is SES is selected as “YES”)
    - Without GST Payment
    - With GST payment
  - SEZ Undertaking No.* (Visible only when the SEZ payment Type is selected as “Without GST payment”)
  - Ledger Name
  - Is Depositor/Party registered

- This checkbox will determine if the party for whom the weighment is being done is registered or not.

- Depositor/Party
  - Depositor field will be a dropdown if the "Is Depositor/Party registered" is checked, else it will be an input field.

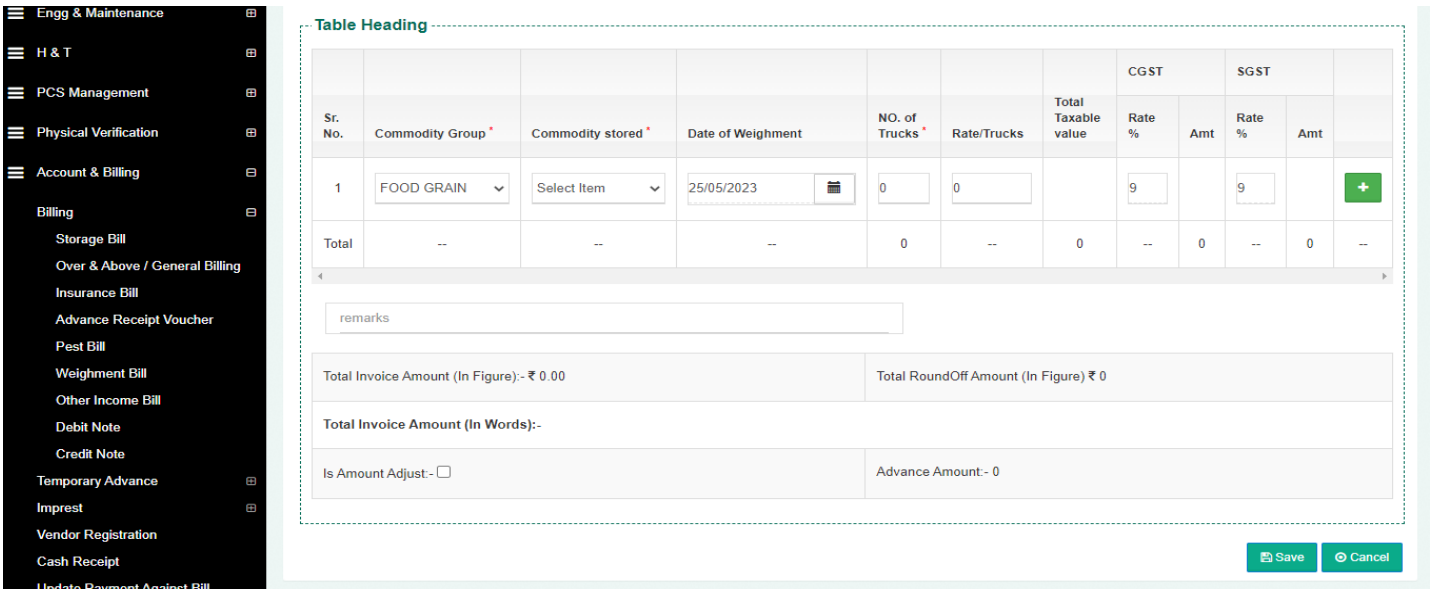
If the Depositor/Party is Registered



- All the fields in the Service receiver section will be auto-populated based on the Depositor/Party chosen.

If the Depositor/Party is not registered

- If the depositor/party is not registered then, the user will be required to provide the details in the Service receiver section.



- If the state column of the Service provider is the same as that of service receiver, then tax applicable in the table heading section will comprise of CGST and SGST. In the case of different states, the tax applicable will be IGST.
- WHM will be required to enter the details in the below-listed fields in Table heading section:
    - Commodity group
    - Commodity stored
    - Date of Weighment
    - Number of Trucks
    - Rate per Truck
    - Total Taxable value
    - IGST/CGST/SCST (This section will be visible if GST – Taxable ledger is selected, else not)
- The taxable amount is auto-calculated by the system depending upon the number of trucks and Rate per truck applicable (only in case of GST-taxable).
- Calculations

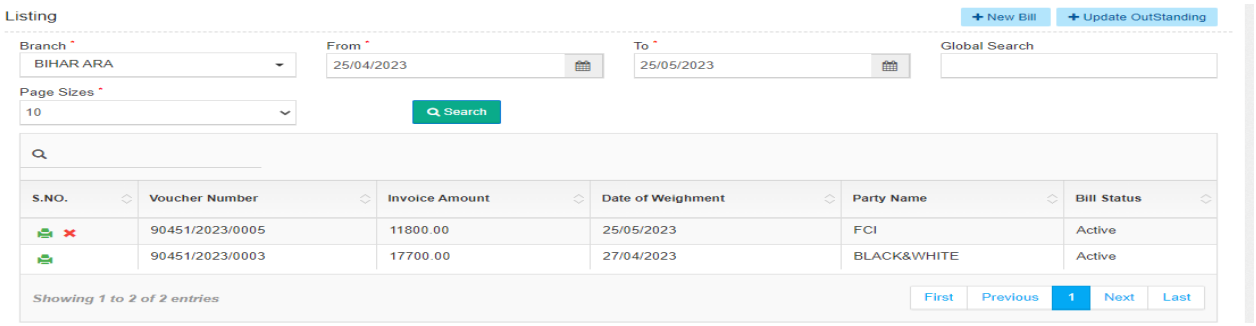
    If GST-Taxable ledger is selected

    - Taxable Value = Rate * Qty
    - IGST Rate Amt = {(Rate * Qty)/Tax-Rate%} * 100

    If GST-Exempted ledger is selected

    - Taxable Value = Rate * Qty
- The user will have the provision to add a new row to the table heading by clicking on the "+" icon.
- The user will view the value of the Total Invoice amount, Round off amount, and amount in words.
- The user by checking on the "Is Amount adjusted" checkbox, will be able to adjust the total invoice amount with the advance amount paid by the depositor.
- Clicking on the "Save & Close" button will generate the pest bill and exit the screen.

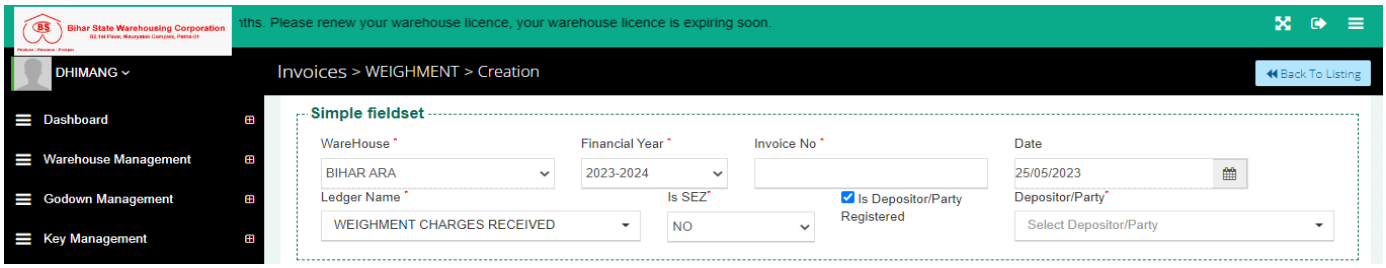
- Clicking on the “Save & New” button will generate the bill and refresh the screen for new entries.



- The system will auto-generate a voucher number for the saved bill. The “1” in Voucher number 77861, denotes that the invoice generated is taxable.
- **The logic for Invoice number:** First 4 digits are Warehouse code, then GST code (1 if GST is applicable, 4 if not applicable), then Session, and Last 4 digits are unique code document type- Credit Note - 3, Debit Note -2, Expense Voucher-5, (Other Income, storage, pest, Weighment, Insurance - 1,4)

✓ Update Outstanding

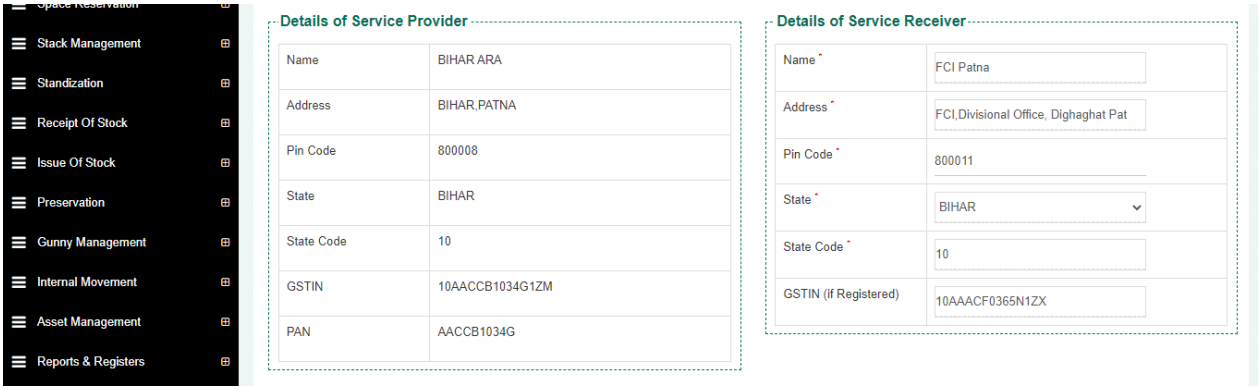
- The users will be able to create an outstanding bill for an existing bill (generated in the past).
- Clicking on the “Update Outstanding” button will redirect the user to the bill create screen.

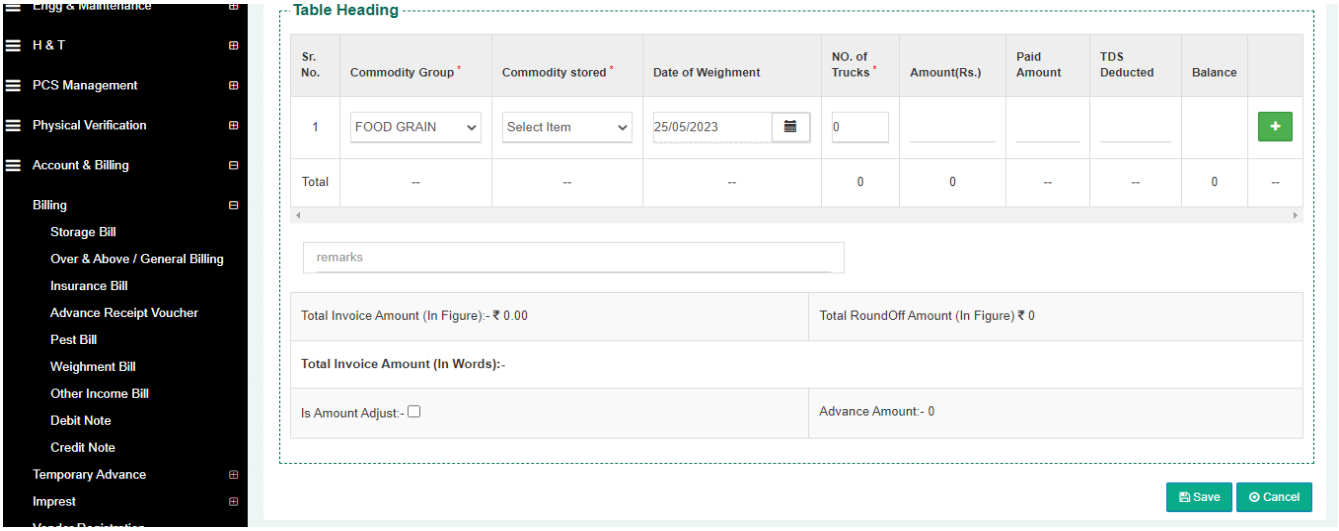


- The user (WHM) will be required to fill the required information as described below:
  - Warehouse
  - Financial Year
  - Invoice Number
  - Date

- Ledger Name
- Is SEZ*
    - Yes
    - No
- SEZ Payment type* (Visible only if Is SES is selected as “YES”)
    - Without GST Payment
    - With GST payment
- SEZ Undertaking No.* (Visible only when the SEZ payment Type is selected as “Without GST payment”)
- Is Depositor/Party registered
    - This checkbox will determine if the party for whom the weighment is being done is registered or not.
- Depositor/Party
    - Depositor field will be a dropdown if the “Is Depositor/Party registered” is checked, else it will be an input field.

o If the depositor is registered, the details in the service receiver section will be auto-populated. Else, the user will be required to manually enter the details in the service receiver section.





- The WHM will be required to provide information in the Table heading section to generate an outstanding bill. the information that will be entered is:
  - Commodity Group
  - Commodity Stored
  - Date of Weighment
  - No. of Trucks
  - Amount
  - Paid Amount
  - TDS Deducted
  - Balance
- The user will be able to view the total invoice amount (figures and words) and the total round-off amount.
- The WHM can check the "Is Amount Adjusted" checkbox to adjust the invoice amount with the advance amount paid by the depositor.
- Clicking on the "Save & Close" button will save the bill and exit the current screen.

✓ **E-Invoice:**

- E-Invoice is only generated in case of taxable B2B bills.
- In case of taxable invoices, as soon as the bill is saved, the e-invoice API is invoked to generate E-invoice for the same.
- A user can cancel a bill within 24 hrs. of generation. If cancelled, the

same bill is cancelled in both WMS and GST portal.

- After cancellation of a bill, the series of the next bill is incremental of the cancelled bill. The system will never generate 2 bills with same code even if one of them was cancelled.
- When an e-invoice is generated, the GST portal returns an IRN number which is converted into a QR code and displayed on the bill. The user can scan the QR code through e-invoicing apps to view.

✓ **Payment**

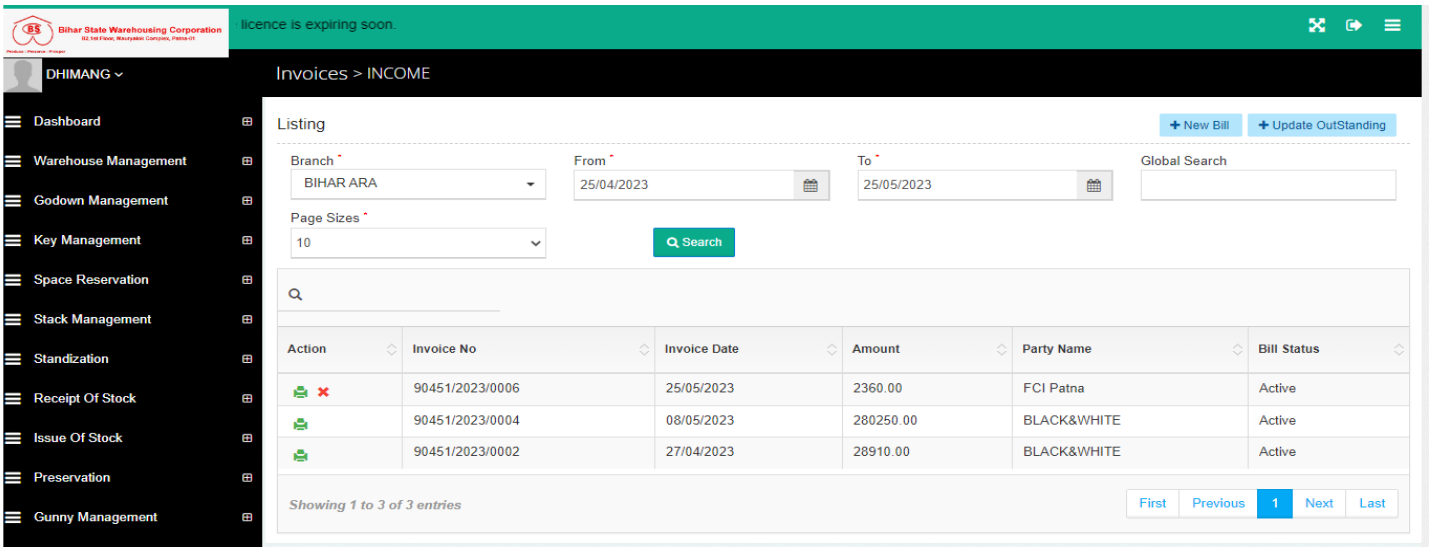
- The process of making payment for the weighment bill is covered under section "Update Payment Against Bill" on page 64.

8. Other Income Bill

✓ The Other income Bill is a type of Manual Bill.

✓ The Generated Bill for payment shall be visible in the "Update payment against bill" section.

✓ The other income bill shall be integrated with Tally.



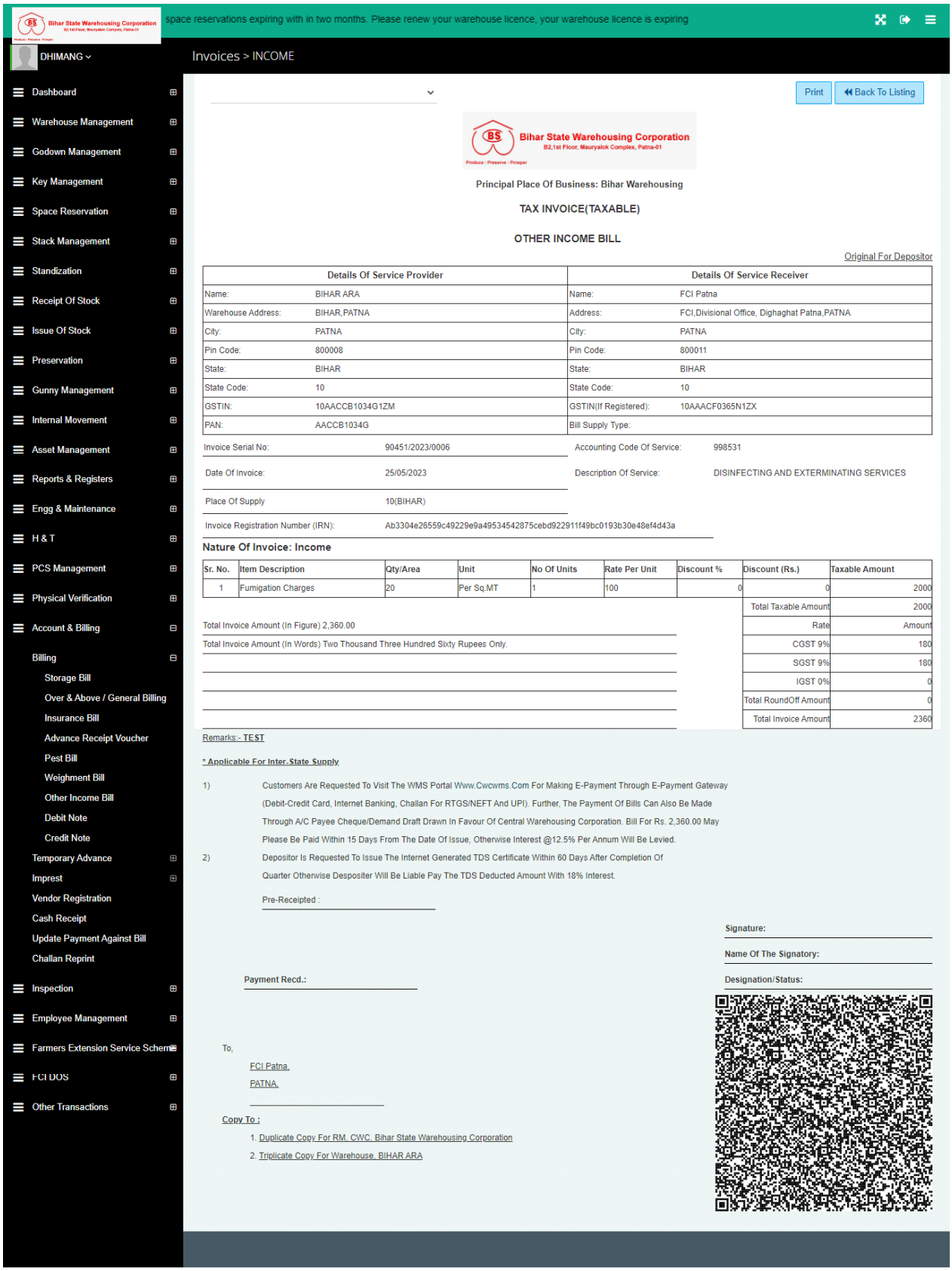
✓ **Search**

- The user will be able to search for a specific "other invoice bill" through the search section.
- The user can enter the below-mentioned information:
  - Branch

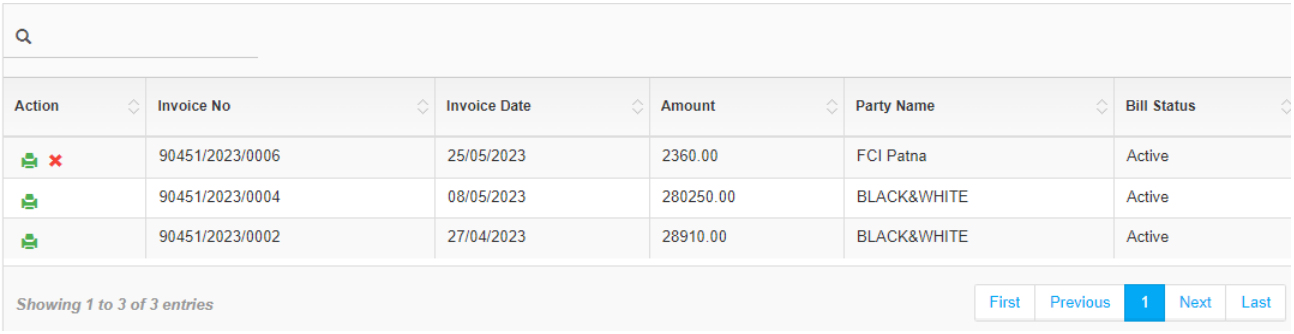
        - From Date
        - To Date
        - The user can also perform a global search to narrow down the search.
    - Clicking on the search button will populate the results based on the search performed.

✓ **Listing**

- The user will be able to view the list of other income invoices generated by the user.
- Clicking on the print icon will redirect the user to the print screen.


Bihar State Warehousing Corporation
space reservations expiring with in two months. Please renew your warehouse licence, your warehouse licence is expiring
DHIMANG
Invoices > INCOME
Dashboard
Warehouse Management
Godown Management
Key Management
Space Reservation
Stack Management
Standization
Receipt Of Stock
Issue Of Stock
Preservation
Gunny Management
Internal Movement
Asset Management
Reports & Registers
Engg & Maintenance
H & T
PCS Management
Physical Verification
Account & Billing
Billing
Storage Bill
Over & Above / General Billing
Insurance Bill
Advance Receipt Voucher
Pest Bill
Weighment Bill
Other Income Bill
Debit Note
Credit Note
Temporary Advance
Imprest
Vendor Registration
Cash Receipt
Update Payment Against Bill
Challan Reprint
Inspection
Employee Management
Farmers Extension Service Scheme
FCI DOS
Other Transactions
Print
Back To Listing
Bihar State Warehousing Corporation
B2,1st Floor, Mauryalok Complex, Patna-01
Produce : Preserve : Prosper
Principal Place Of Business: Bihar Warehousing
TAX INVOICE(TAXABLE)
OTHER INCOME BILL
Original For Depositor
Details Of Service Provider
Name: BIHAR ARA
Warehouse Address: BIHAR,PATNA
City: PATNA
Pin Code: 800008
State: BIHAR
State Code: 10
GSTIN: 10AACCB1034G1ZM
PAN: AACCB1034G
Details Of Service Receiver
Name: FCI Patna
Address: FCI,Divisional Office, Dighaghat Patna,PATNA
City: PATNA
Pin Code: 800011
State: BIHAR
State Code: 10
GSTIN(If Registered): 10AAACF0365N1ZX
Bill Supply Type:
Invoice Serial No: 90451/2023/0006
Date Of Invoice: 25/05/2023
Place Of Supply 10(BIHAR)
Invoice Registration Number (IRN): Ab3304e26559c49229e9a49534542875cebd922911f49bc0193b30e48ef4d43a
Accounting Code Of Service: 998531
Description Of Service: DISINFECTING AND EXTERMINATING SERVICES
Nature Of Invoice: Income
Sr. No. | Item Description | Qty/Area | Unit | No Of Units | Rate Per Unit | Discount % | Discount (Rs.) | Taxable Amount
1 | Fumigation Charges | 20 | Per Sq.MT | 1 | 100 | 0 | 0 | 2000
Total Taxable Amount 2000
Total Invoice Amount (In Figure) 2,360.00
Total Invoice Amount (In Words) Two Thousand Three Hundred Sixty Rupees Only.
Rate Amount
CGST 9% 180
SGST 9% 180
IGST 0% 0
Total RoundOff Amount 0
Total Invoice Amount 2360
Remarks:- TEST
* Applicable For Inter-State Supply
1) Customers Are Requested To Visit The WMS Portal Www.Cwcwms.Com For Making E-Payment Through E-Payment Gateway (Debit-Credit Card, Internet Banking, Challan For RTGS/NEFT And UPI). Further, The Payment Of Bills Can Also Be Made Through A/C Payee Cheque/Demand Draft Drawn In Favour Of Central Warehousing Corporation. Bill For Rs. 2,360.00 May Please Be Paid Within 15 Days From The Date Of Issue, Otherwise Interest @12.5% Per Annum Will Be Levied.
2) Depositor Is Requested To Issue The Internet Generated TDS Certificate Within 60 Days After Completion Of Quarter Otherwise Despositer Will Be Liable Pay The TDS Deducted Amount With 18% Interest.
Pre-Receipted :
Signature:
Name Of The Signatory:
Designation/Status:
Payment Recd.:
To,
FCI Patna,
PATNA,
Copy To :
1. Duplicate Copy For RM, CWC, Bihar State Warehousing Corporation
2. Triplicate Copy For Warehouse, BIHAR ARA

✓ Invoice Type



Action	Invoice No	Invoice Date	Amount	Party Name	Bill Status
	90451/2023/0006	25/05/2023	2360.00	FCI Patna	Active
	90451/2023/0004	08/05/2023	280250.00	BLACK&WHITE	Active
	90451/2023/0002	27/04/2023	28910.00	BLACK&WHITE	Active

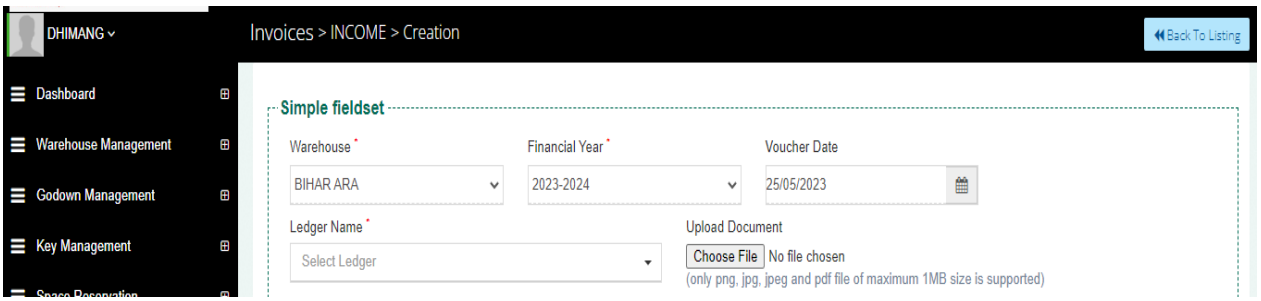
Showing 1 to 3 of 3 entries

First Previous 1 Next Last

- The user can determine if the invoice generated is taxable or non-taxable from the composition of the invoice number. The digit "1" in the invoice number 77861, denotes that the invoice generated is taxable.
- **The Logic for Invoice number:** First 4 digits are Warehouse code, then GST code (1 if GST is applicable, 4 if not applicable), then Session, and Last 4 digits are unique code document type- Credit Note - 3, Debit Note -2, Expense Voucher-5, (Other Income, storage, pest, Weighment, Insurance - 1,4)

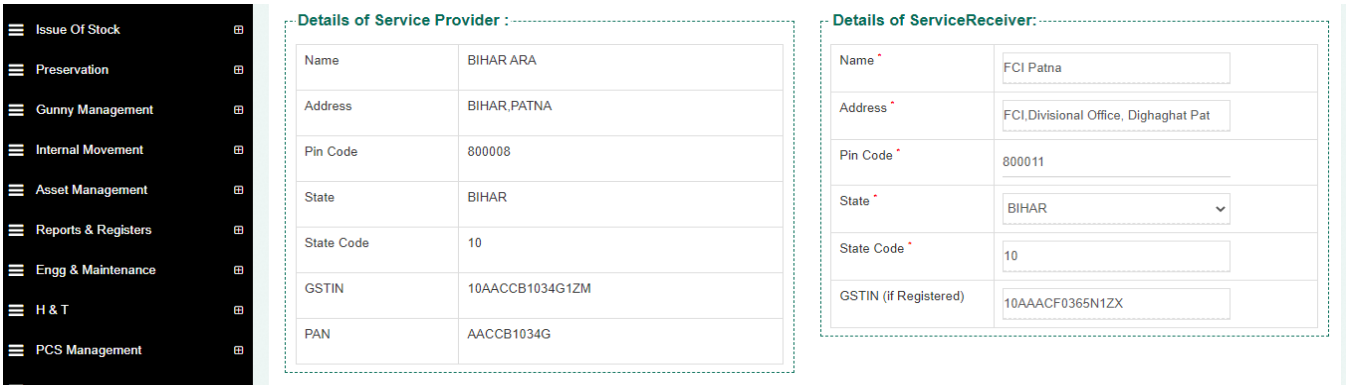
✓ New Bill

- Clicking on the new bill button will redirect the user to the new bill creation screen.



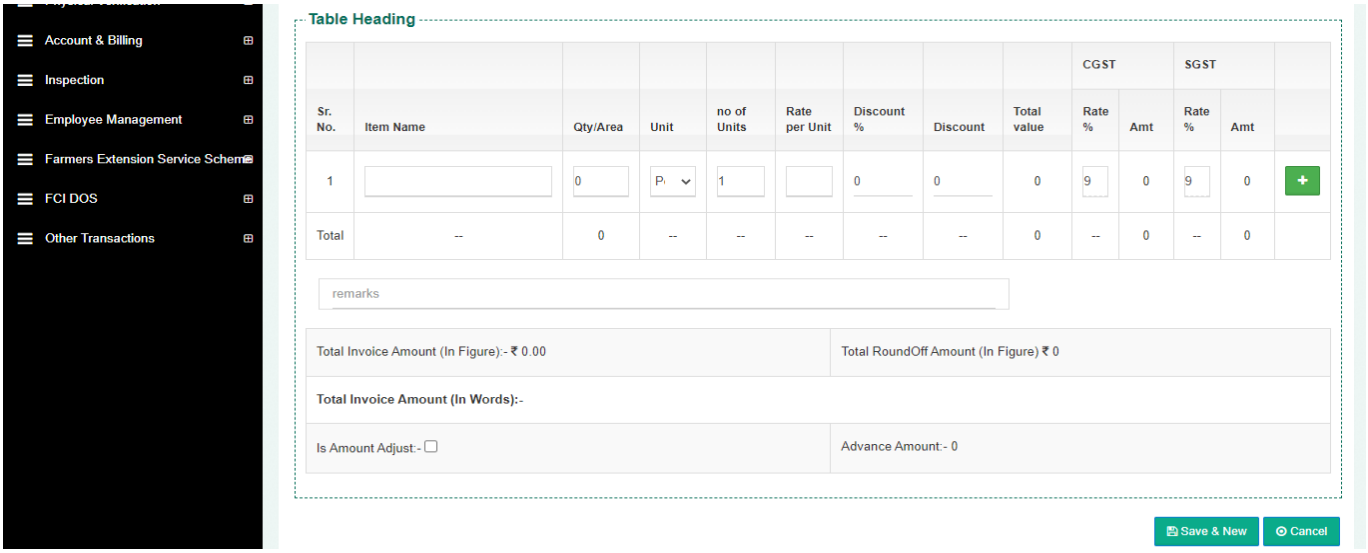
- WHM can create a new bill by selecting the below-mentioned form particulars:
  - Warehouse
    - This will be auto-populated.
  - Financial Year
    - This field will carry the current financial year and non-editable.

- Voucher Date
    - Current date by default and non-editable.
- Ledger Name
- Is SEZ*
    - Yes
    - No
- SEZ Payment type* (Visible only if Is SES is selected as “YES”)
    - Without GST Payment
    - With GST payment
- SEZ Undertaking No.* (Visible only when the SEZ payment Type is selected as “Without GST payment”)
- Is Depositor/Party registered
    - Checkbox to determine if the receiving party is registered or not.
- Depositor/Party
    - *If the party/depositor is registered*: Drop-down to select the party name.
    - If the party/depositor is not registered: an input field to enter the name manually.
- WHM will be able to upload a document.



- The user will be required to enter the details in the service receiver section in case of a non-registered party. Else, details in the service receiver details will be pre-populated.

- If the state column for service provider and service receiver holds the same name, then the tax applicable will be CGST & SGST. Else, the tax applicable will be IGST.

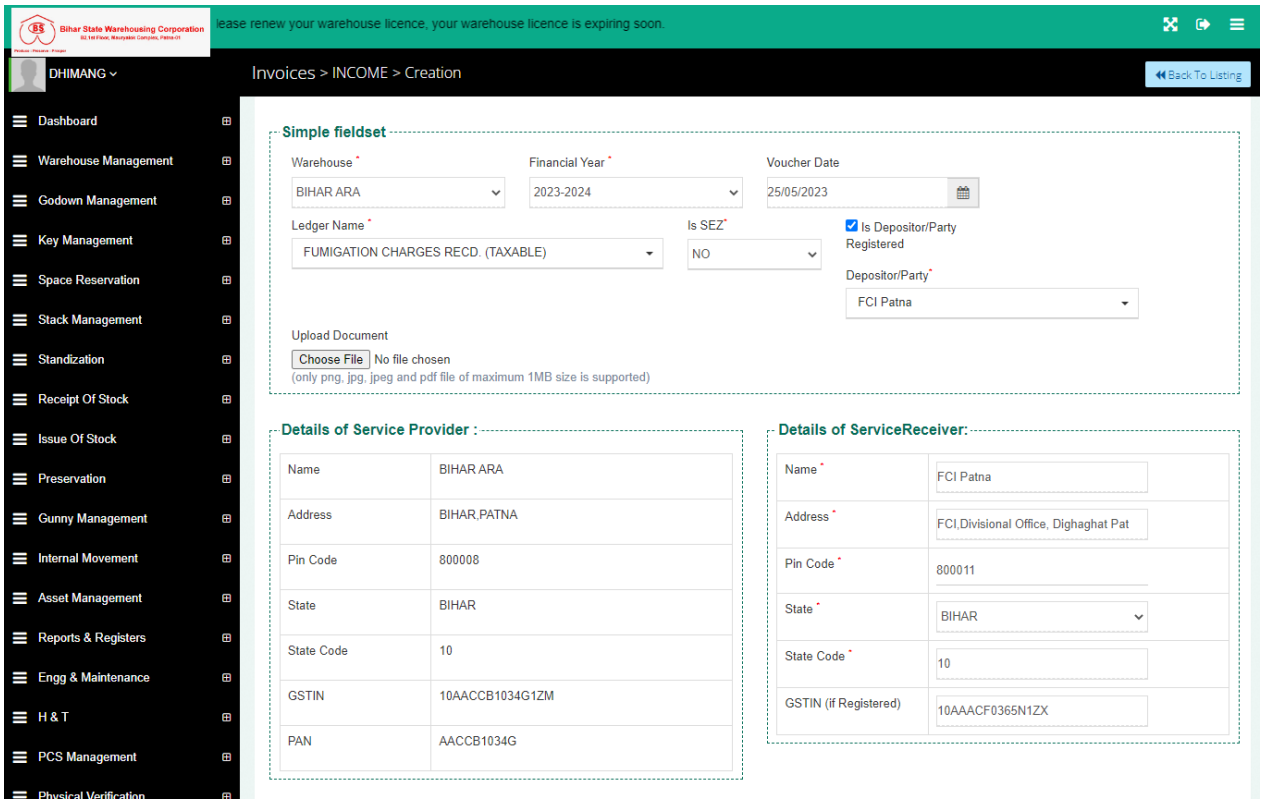


- The user will be required to enter details in the heading table as depicted in the image above.
    - Item name
    - Qty/Area
    - Unit
    - No. of Units
    - Rate per unit
    - Discount%
    - Discount
    - IGST/CGST/SGST Rate%
        - Auto-populate and non-editable
- The total value will be auto-calculated by the system. Formula to calculate total value is (Qty/Area * Rate per unit).
- The user can view the “Total Invoice Amount” and “Total Round off Amount” of the bill.

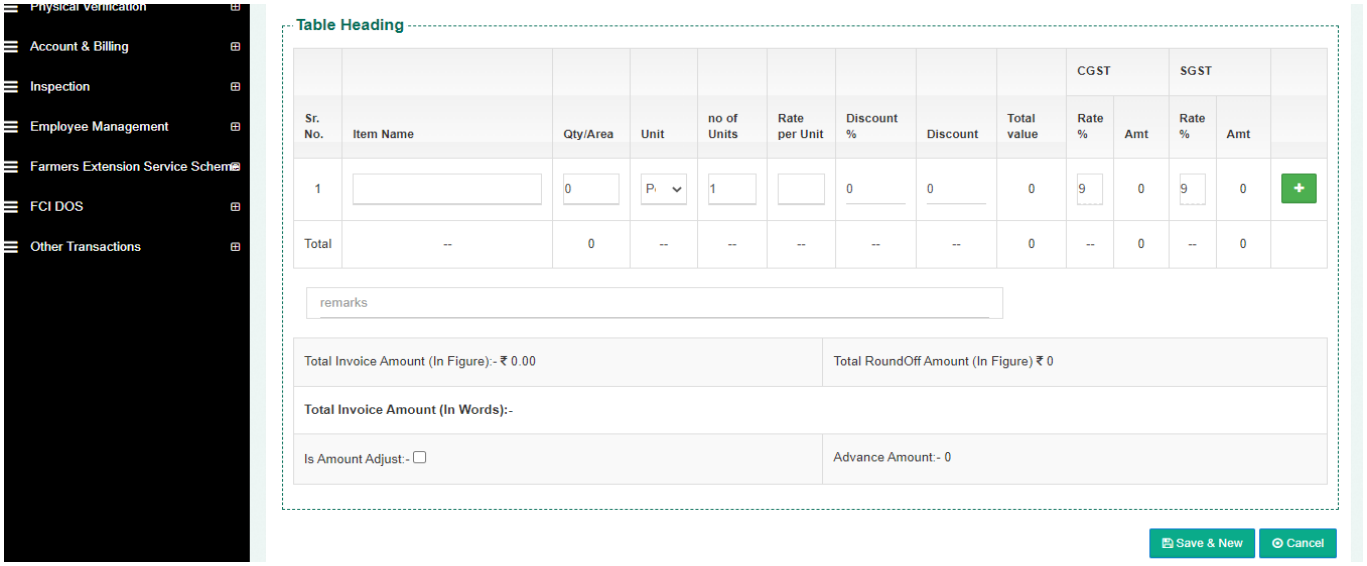
- The user will have the provision to adjust the bill amount with the advance amount by checking the “Is Amount Adjusted” checkbox.
    - If the amount adjusted is greater than the bill generated then, the bill generated will be marked as paid and the corresponding entry will be visible in the adjustment book.
    - If the advance amount is less than the invoice amount then, the outstanding will be visible under the “Update Payment against bill” section.
    - If no amount is adjusted then, no deduction to the total amount will be made.
- In case the bill amount is adjusted against the advance amount, a Cash Receipt will be generated.
- Clicking on the “Save & New” button will generate the bill and refresh the screen for new entries.

✓ **Update Outstanding**

- The user will be able to generate an outstanding “Other income bill” by clicking on the update outstanding button available.
- The user will be redirected to the bill creation page where he will be able to enter all the required information.



- The user will be able to enter/select the below-mentioned fields
  - Warehouse
  - Financial Year
  - Invoice number
    - Invoice number of any past bill for which the outstanding bill is being created.
  - Voucher Date
  - Ledger name
  - Is Depositor/Party registered checkbox
  - Depositor/Party
- The user will be able to upload documents if any.
- If the depositor/party is registered then, the details in the service receiver will get auto-populated with the information stored. Else, the information will be entered manually by the user.



- The user will be able to enter the details in the table heading section listing the required fields to generate the outstanding bill. the details that need to be entered are:
  - Item name
  - Qty/Area
  - Unit
  - Total Value
  - Paid Amount
  - TDS deducted
  - Balance
- The user will be able to adjust the bill with the advance amount received from the respective depositor by checking the “Is Amount Adjust” checkbox.
- Clicking on the “Save & Close” button will generate the outstanding bill and exit the screen.
- Clicking on the “Save & New” button will generate the bill and refresh the screen for new entries.

✓ **Payment**

- The process of making payment for the generated bill is covered under the “Update Payment Against Bill” section on page 64.

✓ **Adjustment Book**

- The payments made against the bill will be visible in the adjustment book.
- The user can search for an "Adjustment Book" by selecting the Warehouse and Depositor Request Period.
- Clicking on the search button will populate search results as depicted in the above image.

✓ **E-Invoice:**

- E-Invoice is only generated in case of taxable B2B bills.
- In case of taxable invoices, as soon as the bill is saved, the e-invoice API is invoked to generate E-invoice for the same.
- A user can cancel a bill within 24 hrs. of generation. If cancelled, the same bill is cancelled in both WMS and GST portal.
- After cancellation of a bill, the series of the next bill is incremental of the cancelled bill. The system will never generate 2 bills with same code even if one of them was cancelled.
- When an e-invoice is generated, the GST portal returns an IRN number which is converted into a QR code and displayed on the bill. The user can scan the QR code through e-invoicing apps to view

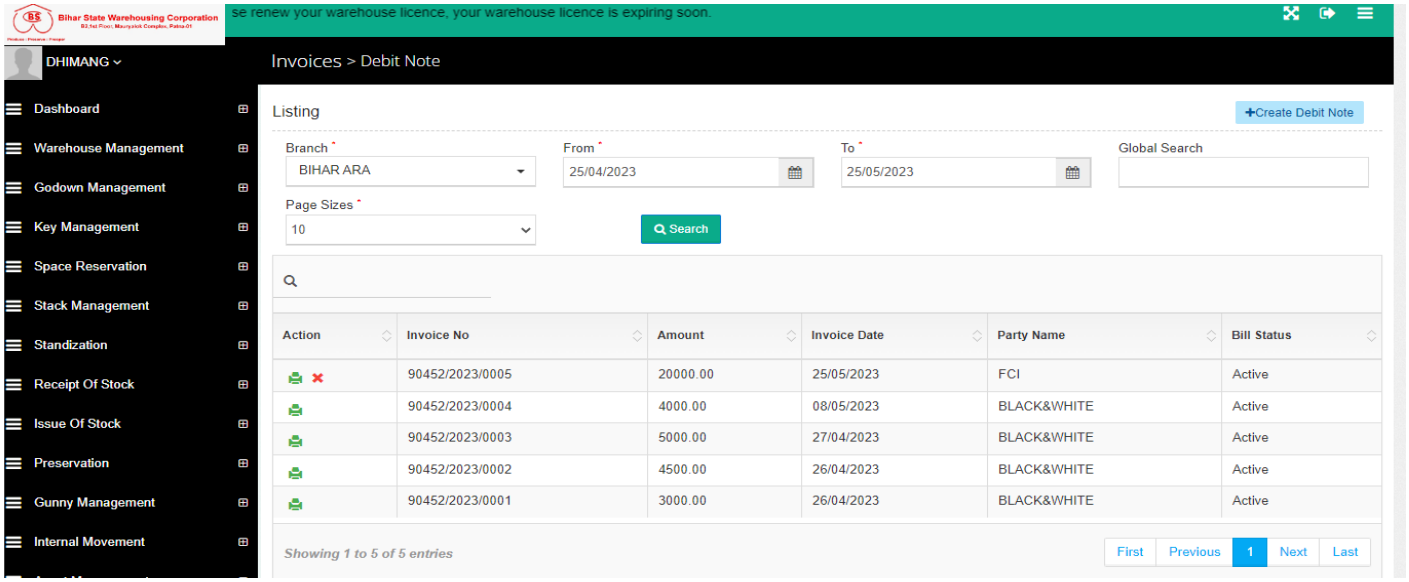
9. Debit Note

✓ If Income Bill (storage, Weighment, Pest, Insurance, Other Income, H & T, Management Basis) generated with a lesser amount than the actual amount, then the WHM shall create a DEBIT NOTE against the same bill.

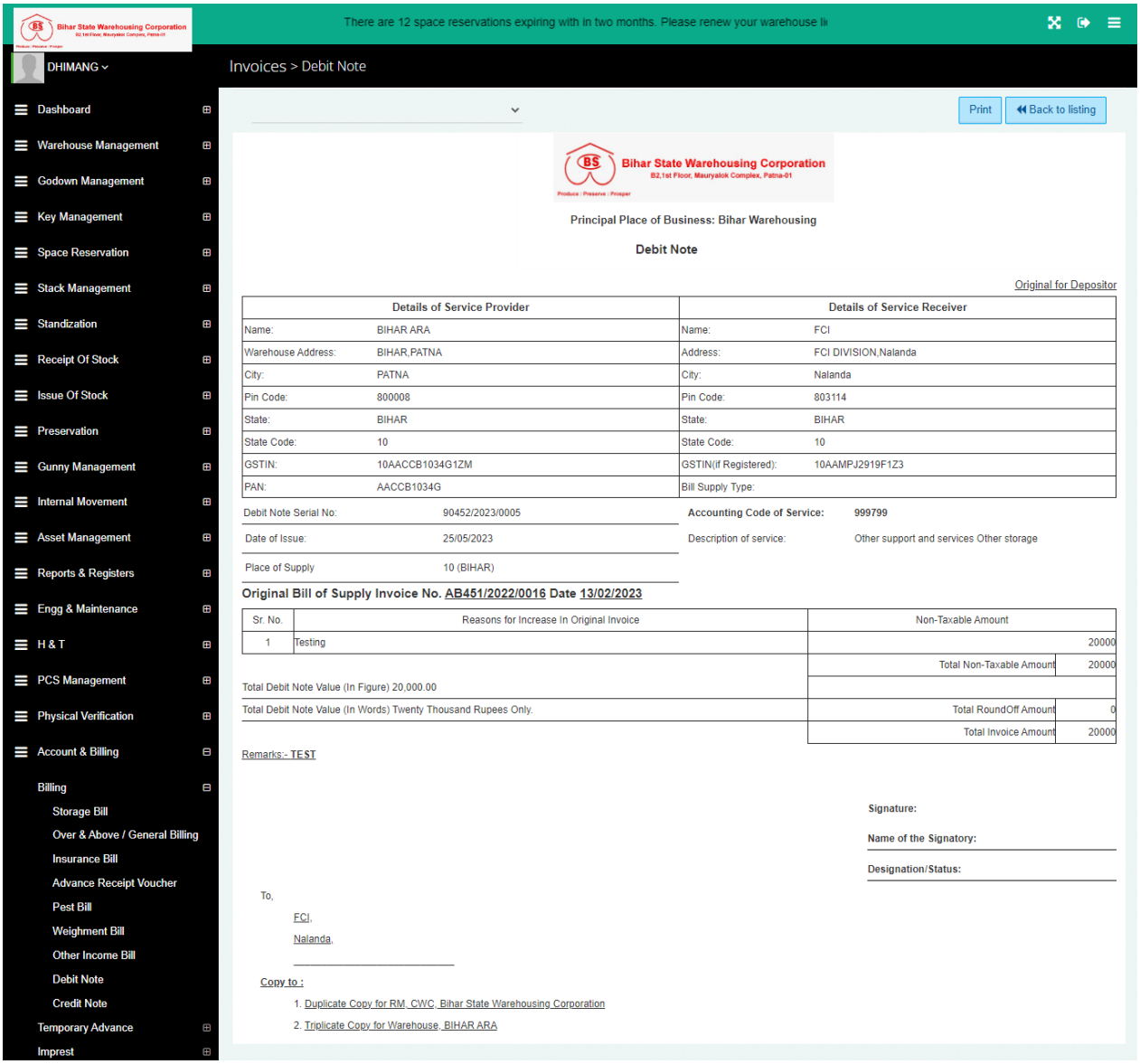
✓ In case GST applicable on the Income Bill then, the same GST % applicable on the DEBIT NOTE.

✓ Pending Debit note amount is Advance for that depositor.

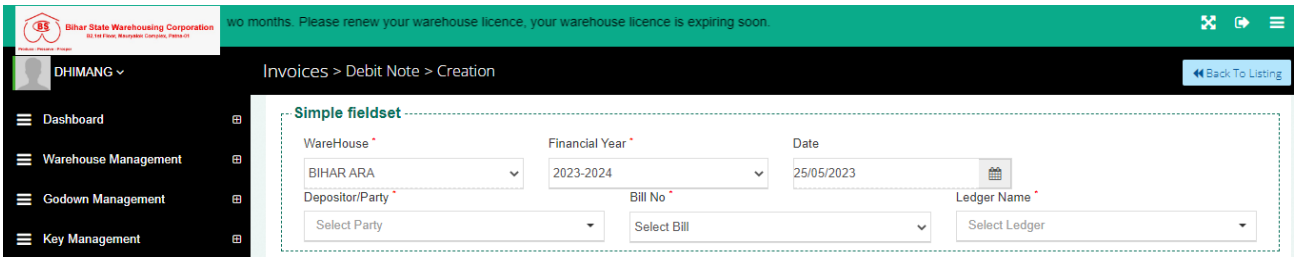
✓ The Debit Notes shall not be integrated with Tally.



- ✓ The user can search for the other income invoice by selecting the Branch, From date - To date, Global Search, and Page Size.
- ✓ Clicking on the search button will populate the other income invoices according to the search performed.
- ✓ Clicking on the print icon will redirect the user to the print screen.

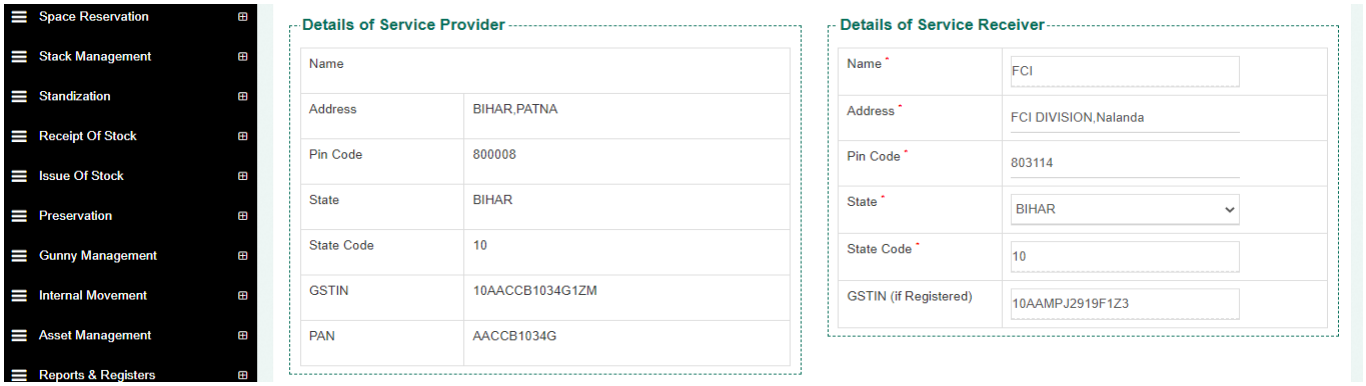


✓ The user can generate a “Debit note” by clicking on the “Create Debit Note” button in the top right corner and be redirected to the create bill screen.

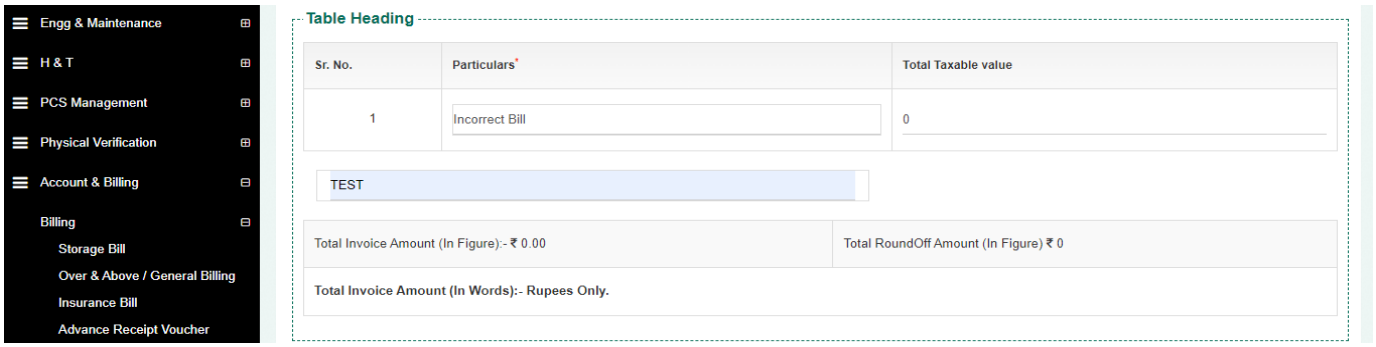


✓ The user will select the Warehouse, Financial Year, Voucher Date, Depositor/Party, Bill number, and Ledger from the dropdowns available.

✓ The Ledger Name will be auto-populated based on the Bill number selected.



✓ Based on the values selected, the details of the service provider, service receiver, and table headings will be populated.



✓ The user will have provision to enter the required fields i.e. particulars and total taxable income in the provided fields.

✓ In case the ledger is GST exempted then the Total Taxable amount entered will be GST exempted, if not then the Total Taxable amount will include GST.

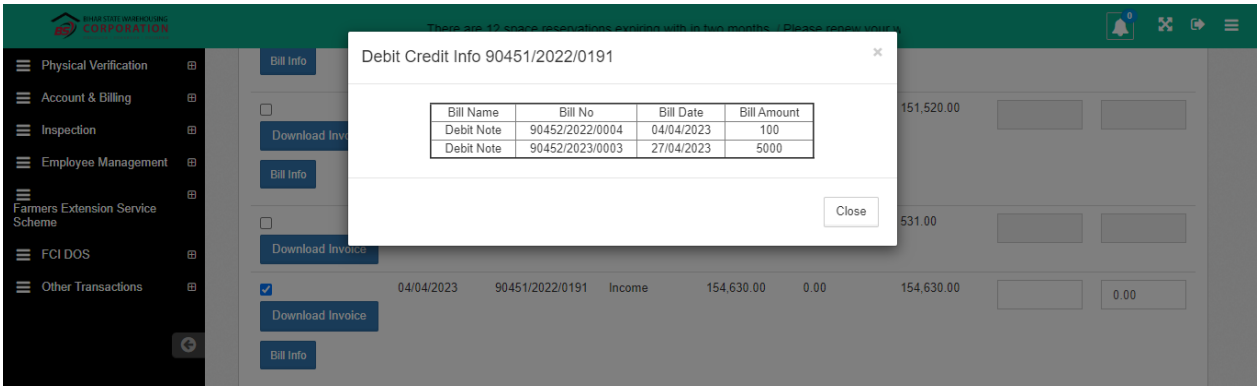
✓ The user can view the “Total Invoice Amount”.

✓ The user will click on the “Save & New” button to save the existing debit note and start creating a new one.

✓ The user will click on the “Save & Close” button to save the existing debit note and exit the screen.

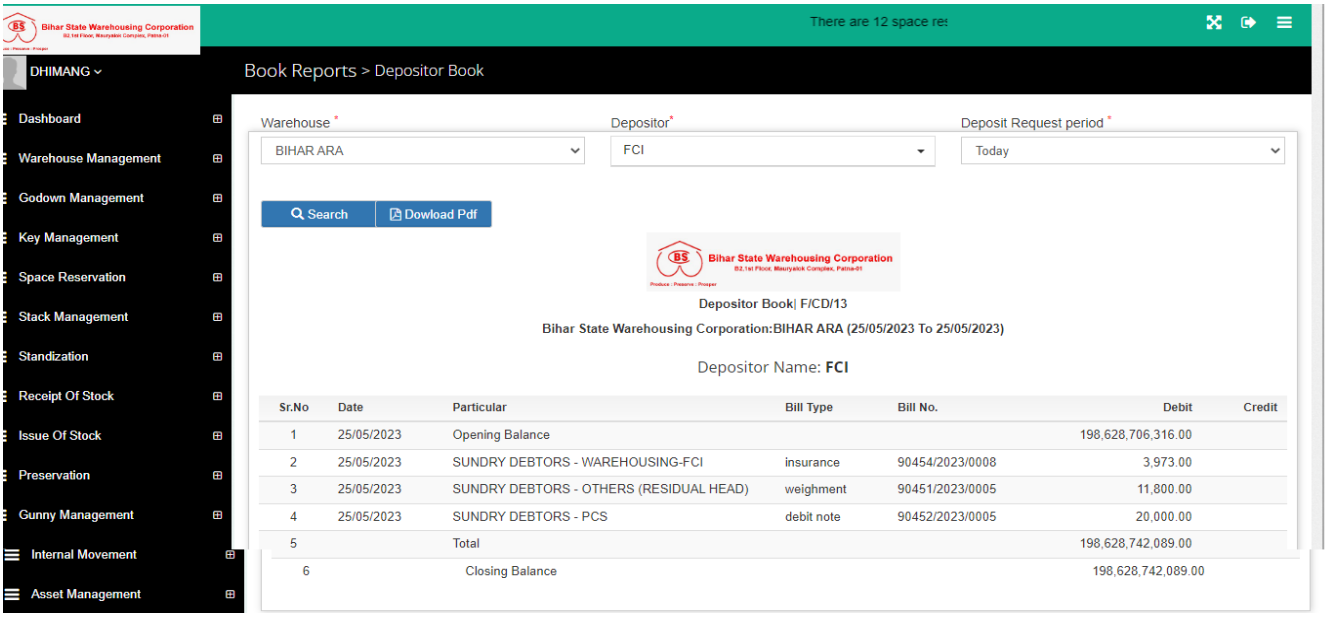
a. Debit Note Adjustment

- Debit notes created are auto-adjusted in the Update against Payment Bill section.



b. Depositor Book

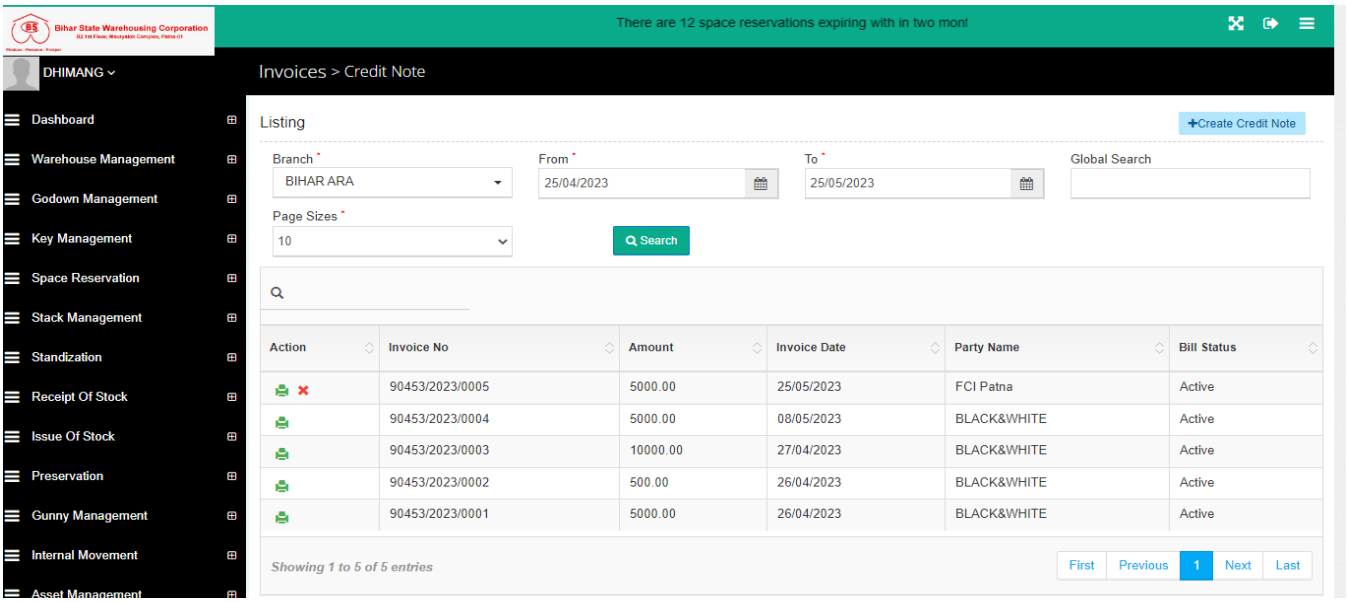
- The user can view the debit note amount adjusted in the depositor book.



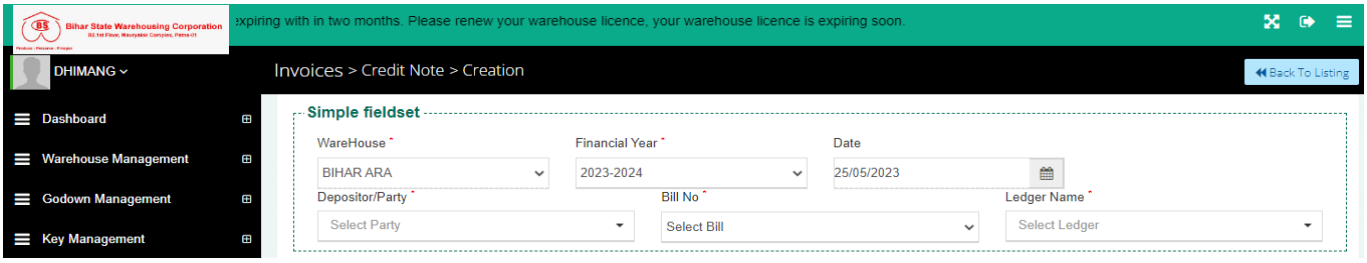
- The user can search for a depositor book through Warehouse, Depositor, and Deposit Request Period fields in the search section.
- Users can download the Depositor book by clicking on the Download PDF button.

10. Credit Note

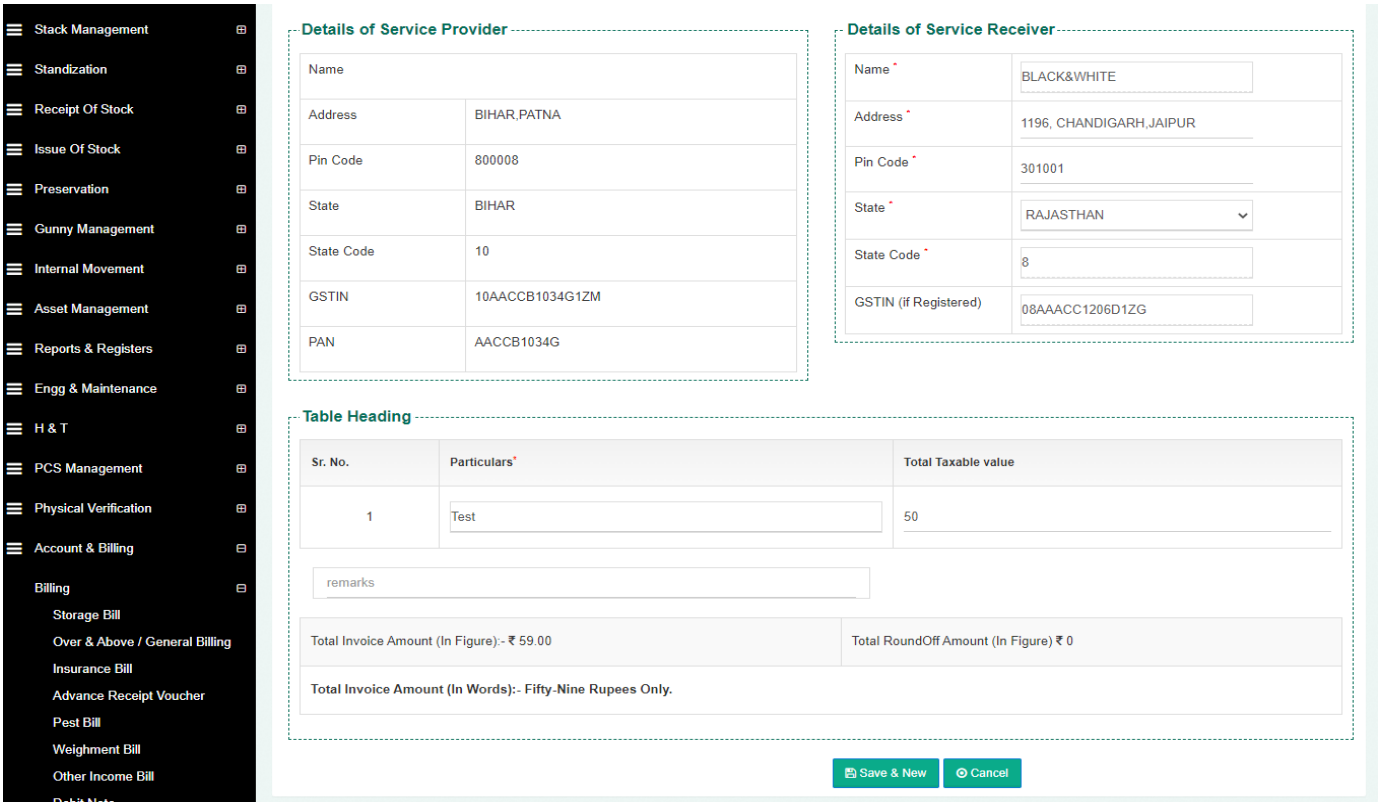
- ✓ If Income Bill (storage, Weighment, Pest, Insurance, Other Income, H & T, Management Basis) generated with greater amount than the original amount then the WHM shall create a CREDIT NOTE against the same bill.
- ✓ If GST is applicable on the Income Bills, then the same GST% is applicable on the CREDIT NOTE.
- ✓ CREDIT NOTE shall be visible in "Update Outstanding Against Bill List".
- ✓ In case of taxable bills, only the bills generated in the third and fourth quarters of the last financial year will be visible to create a Credit Note creation.
- ✓ In case of non-taxable bills, all bills will be visible for credit note creation.
- ✓ The Credit note shall not be integrated with Tally.



- ✓ The user can search for the other income invoice by selecting the Branch, From date - To date, Global Search, and Page Size.
- ✓ Clicking on the Search button will populate the other income invoices according to the search performed.
- ✓ The user can generate a "Credit Note" by clicking on the "Create Credit Note" button in the top right corner and be redirected to the create bill screen.



✓ The user will select the Warehouse, Financial Year, Date, Depositor/Party, Bill number, and Ledger name from the dropdowns available.



✓ Based on the values selected, the details of the service provider, service receiver, and table headings will be populated.

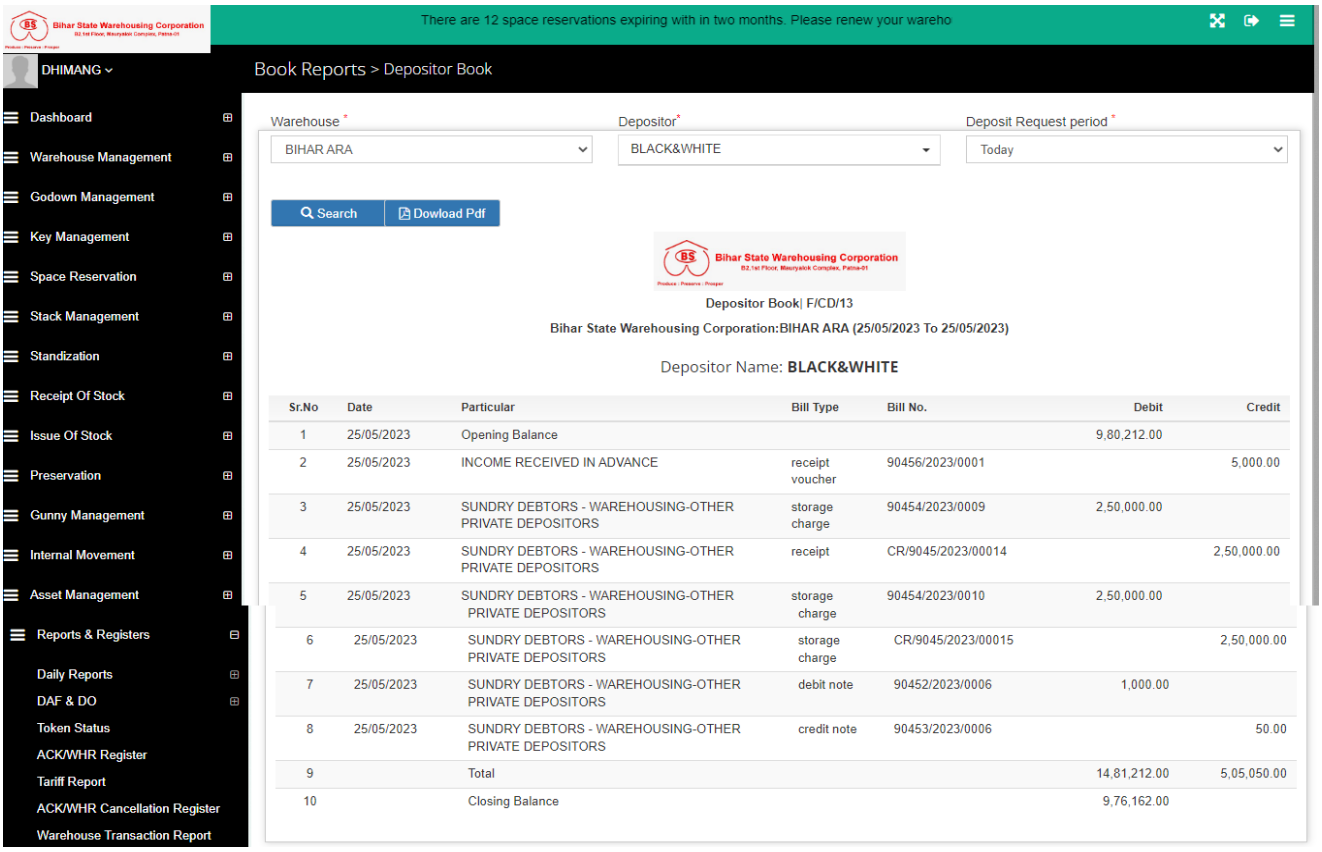
✓ The user will have provision to enter the required fields i.e. particulars and total taxable value in the provided fields.

✓ The user can view the “Total Invoice Amount”.

✓ The user will click on the “Save & New” button to save the existing debit note and start creating a new one.

a. Depositor Book

- The user can view the credit note amount adjusted in the depositor book.



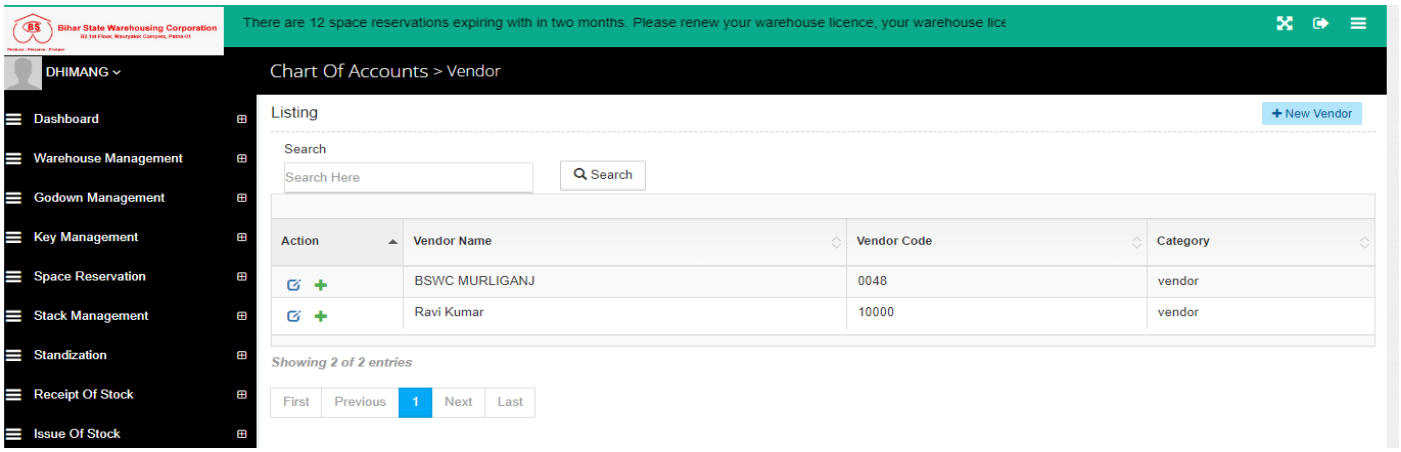
Sr.No	Date	Particular	Bill Type	Bill No.	Debit	Credit
1	25/05/2023	Opening Balance			9,80,212.00	
2	25/05/2023	INCOME RECEIVED IN ADVANCE	receipt voucher	90456/2023/0001		5,000.00
3	25/05/2023	SUNDRY DEBTORS - WAREHOUSING-OTHER PRIVATE DEPOSITORS	storage charge	90454/2023/0009	2,50,000.00	
4	25/05/2023	SUNDRY DEBTORS - WAREHOUSING-OTHER PRIVATE DEPOSITORS	receipt	CR/9045/2023/00014		2,50,000.00
5	25/05/2023	SUNDRY DEBTORS - WAREHOUSING-OTHER PRIVATE DEPOSITORS	storage charge	90454/2023/0010	2,50,000.00	
6	25/05/2023	SUNDRY DEBTORS - WAREHOUSING-OTHER PRIVATE DEPOSITORS	storage charge	CR/9045/2023/00015		2,50,000.00
7	25/05/2023	SUNDRY DEBTORS - WAREHOUSING-OTHER PRIVATE DEPOSITORS	debit note	90452/2023/0006	1,000.00	
8	25/05/2023	SUNDRY DEBTORS - WAREHOUSING-OTHER PRIVATE DEPOSITORS	credit note	90453/2023/0006		50.00
9		Total			14,81,212.00	5,05,050.00
10		Closing Balance			9,76,162.00	

- The user can search for a depositor book through Warehouse, Depositor, and Deposit Request Period fields in the search bar.
- Users can download the Depositor book by clicking on the Download PDF button.

11. Vendor Registration

✓ The user will be able to add new vendors to the system through the vendor registration section.

✓ Clicking on the Vendor registration submenu in Accounts and Billing menu will redirect the user to the respective screen.

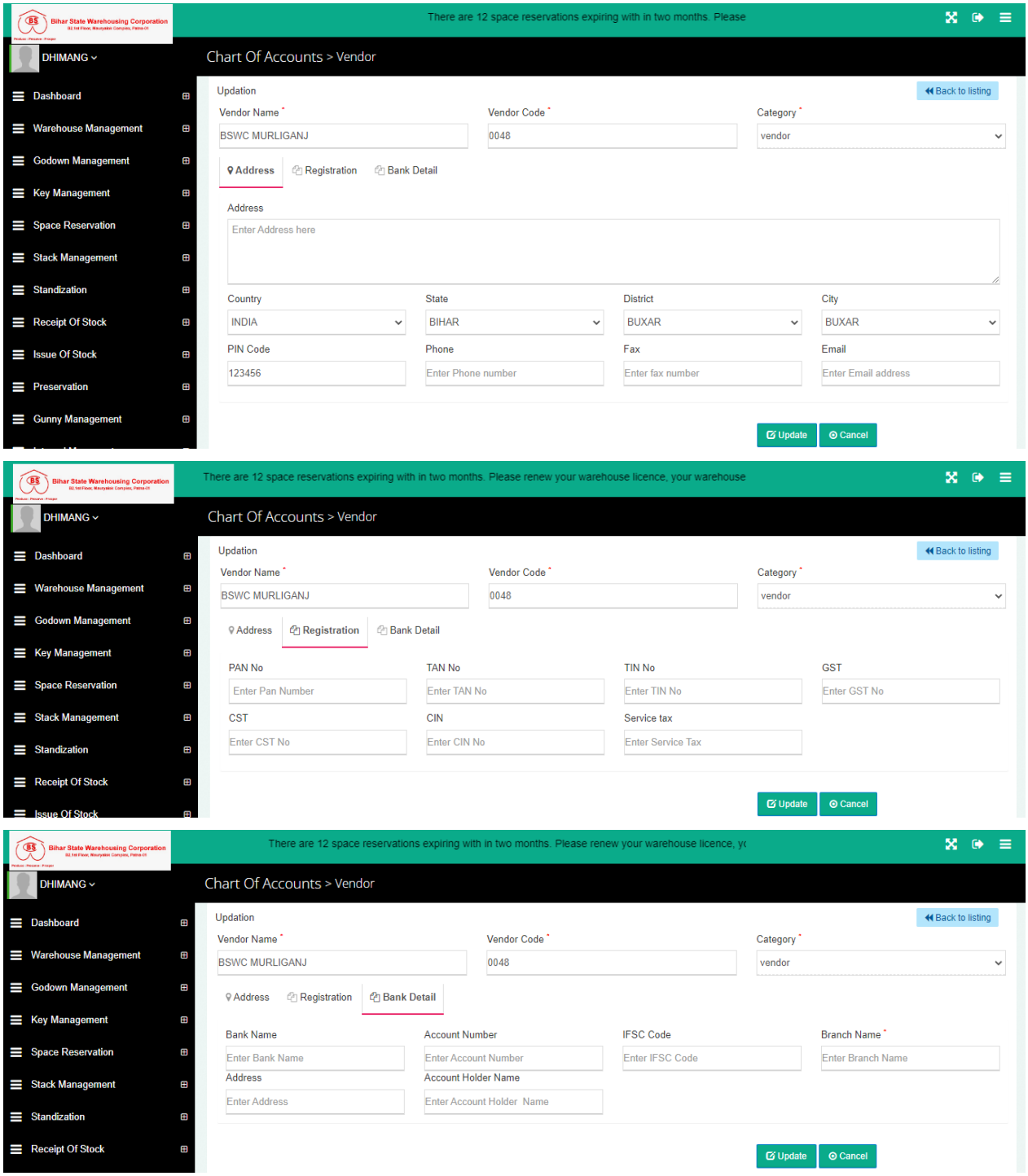


✓ Search

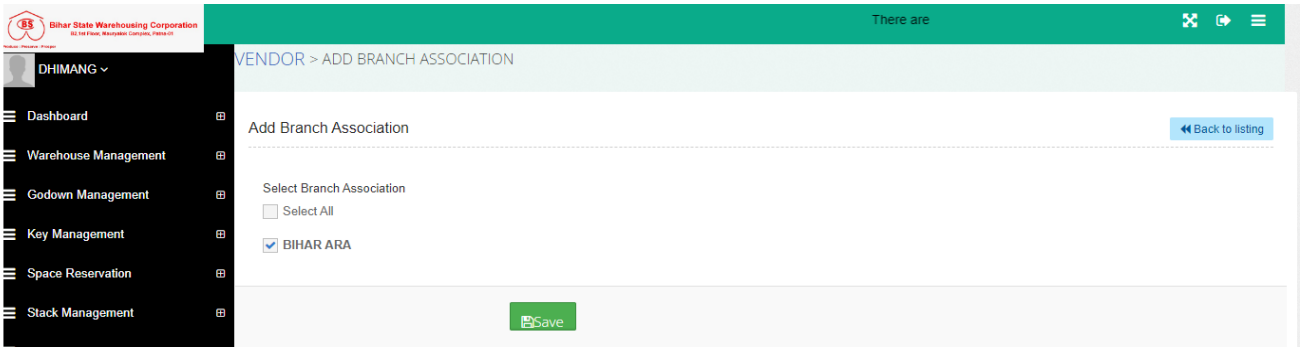
- The user will be able to search for a vendor by their name from the search section.
- Clicking on the search button will display the results as per the search applied.

✓ Listing

- The user will be able to view the list of vendors registered in the system.
- Clicking on the update icon will redirect the user to the update screen.
  - All the fields will be pre-filled with the previously saved information.
  - The user will be able to edit the information as needed and save the changes by clicking on the update button.



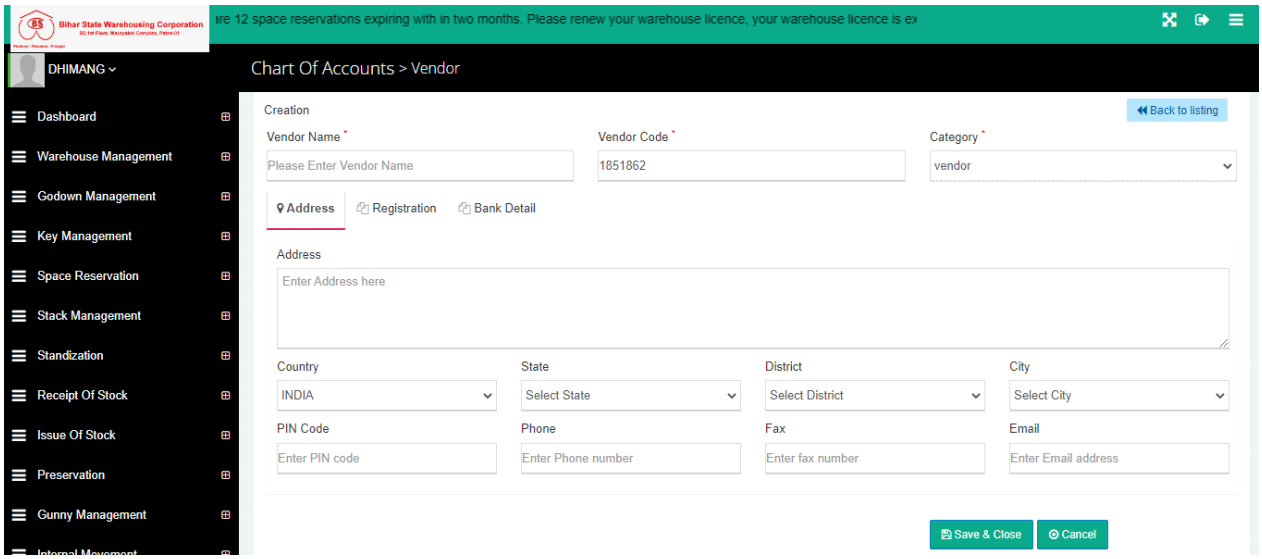
- Clicking on the plus icon will let the user associate the selected vendor with warehouses in the system.

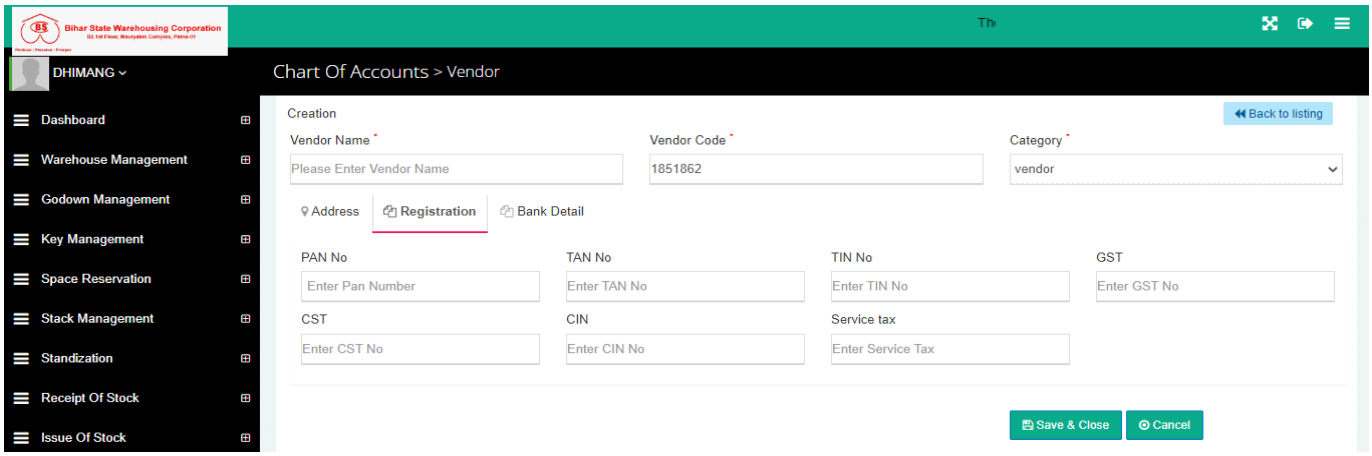


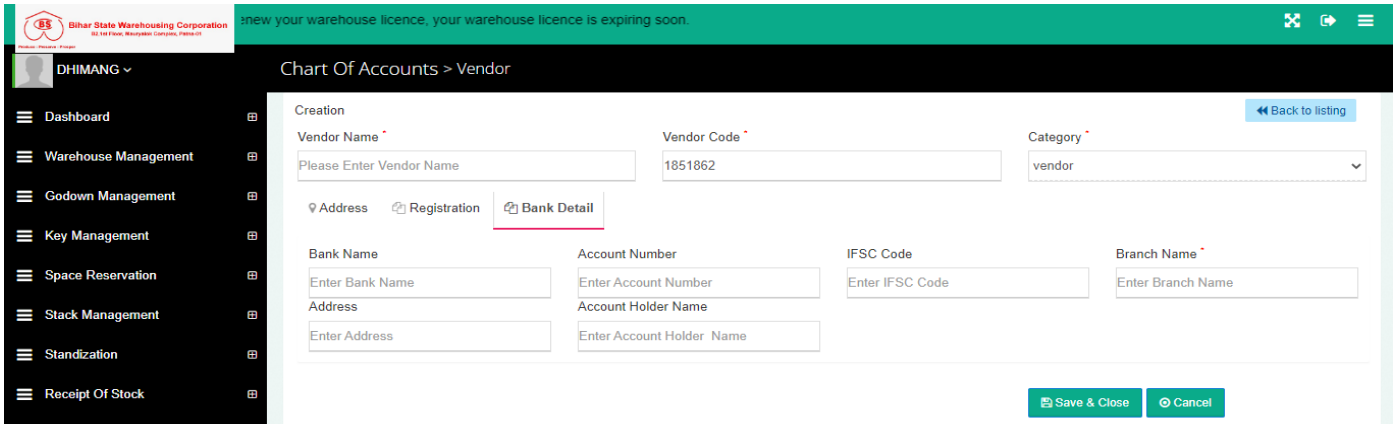
- The user will be able to check the checkbox against the options present (the options will be fetched by the system only).
- Clicking on the save button will save the new association to the system.

✓ New Vendor

- The user will be able to add a new vendor to the system by clicking on the "New Vendor" button.
- Clicking on the new vendor button will redirect the user to the vendor creation screen.







- The user will be able to enter the below-mentioned information:

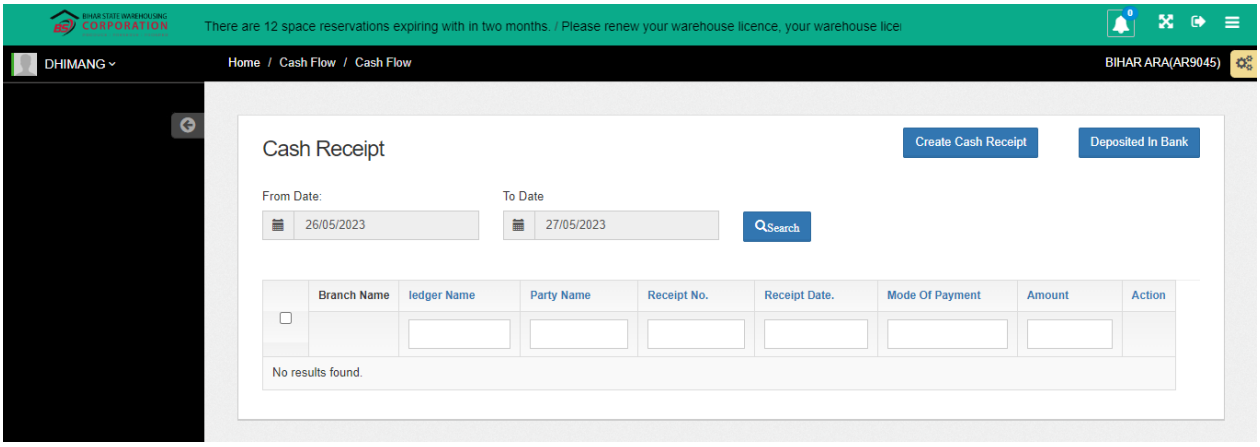
Section	Field Name	Mandatory/Non-Mandatory
Creation	Vendor Name	Mandatory
	Vendor code	Mandatory (Auto-populate)
	Category	Mandatory
Address	Address	Non-Mandatory
	Country	Non-Mandatory
	State	Non-Mandatory
	District	Non-Mandatory
	City	Non-Mandatory
	Pin Code	Non-Mandatory
	Phone	Non-Mandatory
	Fax	Non-Mandatory
	Email	Non-Mandatory
Registration	Pan No	Non-Mandatory

	TAN No	Non-Mandatory
	TIN No	Non-Mandatory
	GST	Non-Mandatory
	CST	Non-Mandatory
	CIN	Non-Mandatory
	Service Tax	Non-Mandatory
Bank Details	Bank Name	Non-Mandatory
	Account Number	Non-Mandatory
	IFSC Code	Non-Mandatory
	Branch Name	Non-Mandatory
	Address	Non-Mandatory
	Account Holder Name	Non-Mandatory

- Clicking on the “Save & Close” button will save the vendor details and exit the screen.
- Clicking on the “Cancel” button will cancel the registration.

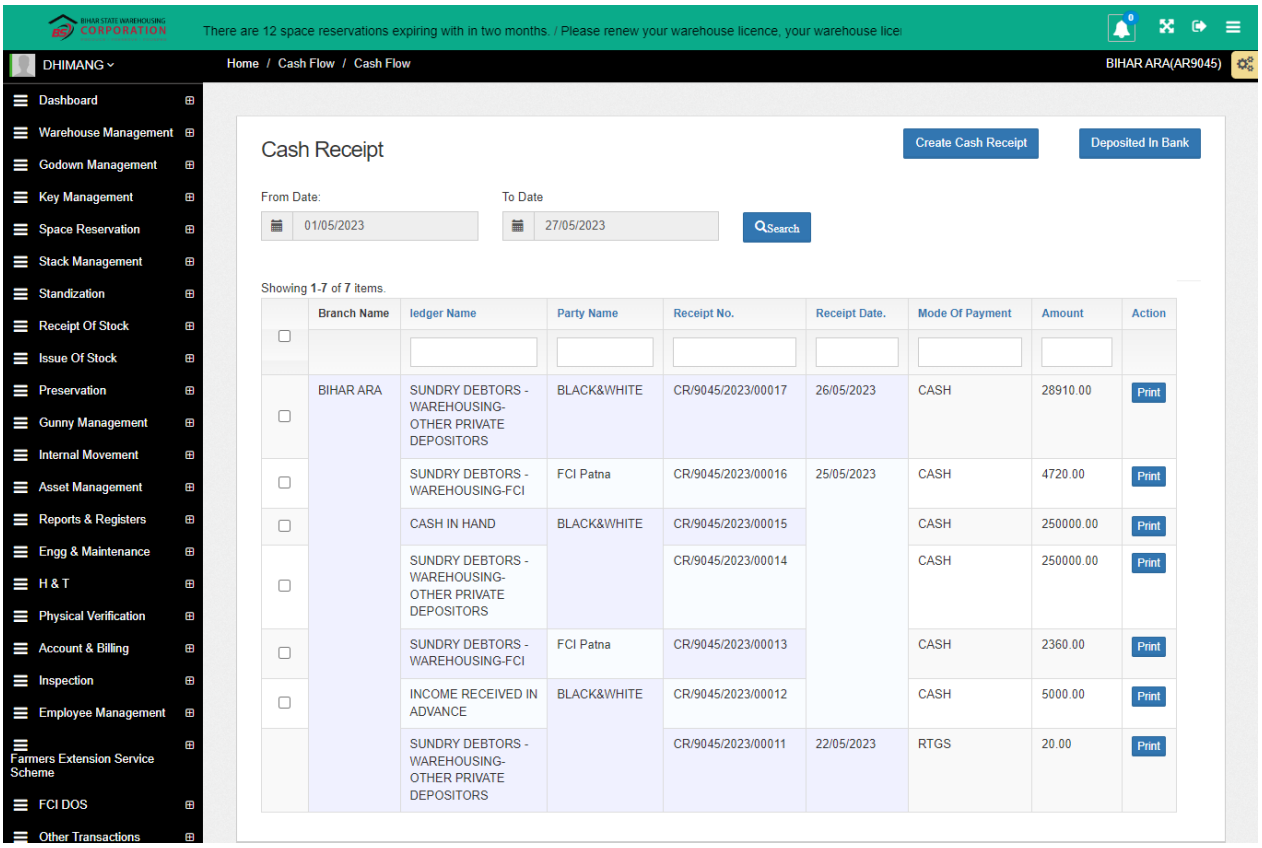
12.Cash receipt

- ✓ All the received collection of income bills or Advance income of warehouse depositors shall be displayed in the cash receipt list.
- ✓ **Update Cash Receipt:** The user is enabled to edit the amount of Cash Receipt only.
- ✓ **Print Cash Receipt:** The Collection detail and bill detail of collection against the bill.
- ✓ The following reports will get affected in case the cash receipt is generated:
  - Depositor Book
  - Cash Book



✓ Search

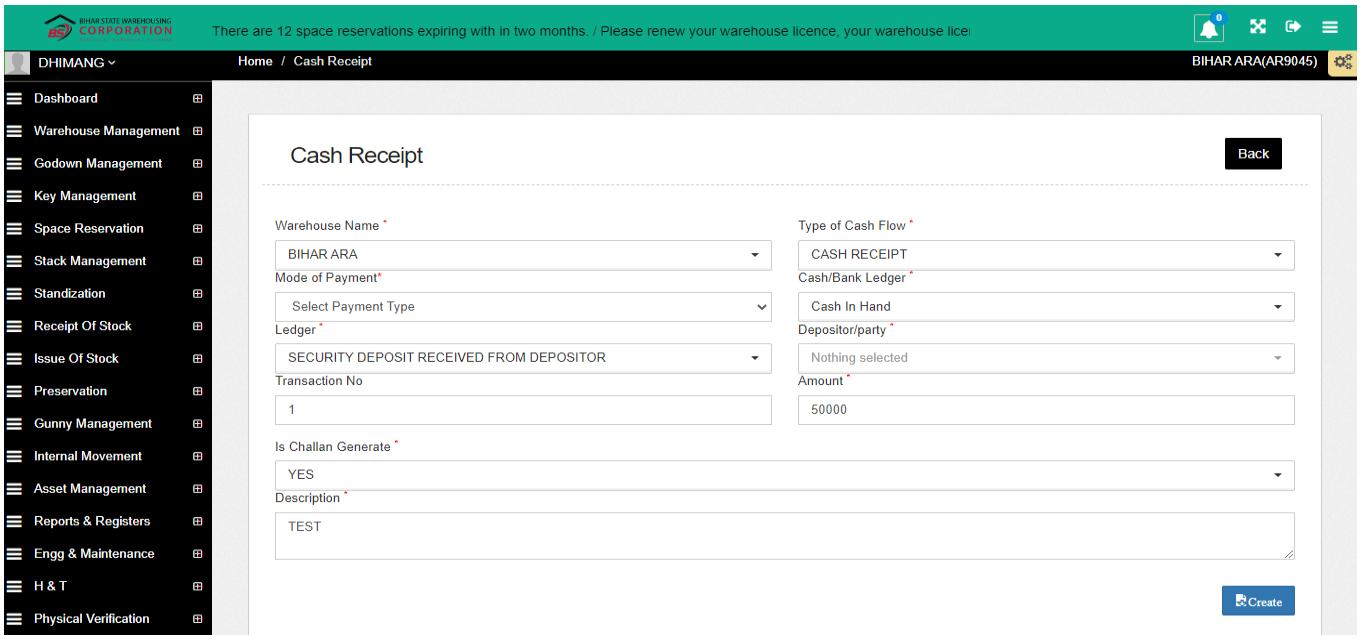
- Users can search for the list of existing cash receipts through the search provided.
- Users will be required to enter the date range in which they want their results to lie and click on the search button.
- View the results of the search applied in a table format.
- Clicking on the square beside the cash transactions will enable the Approve button at the bottom of the list.



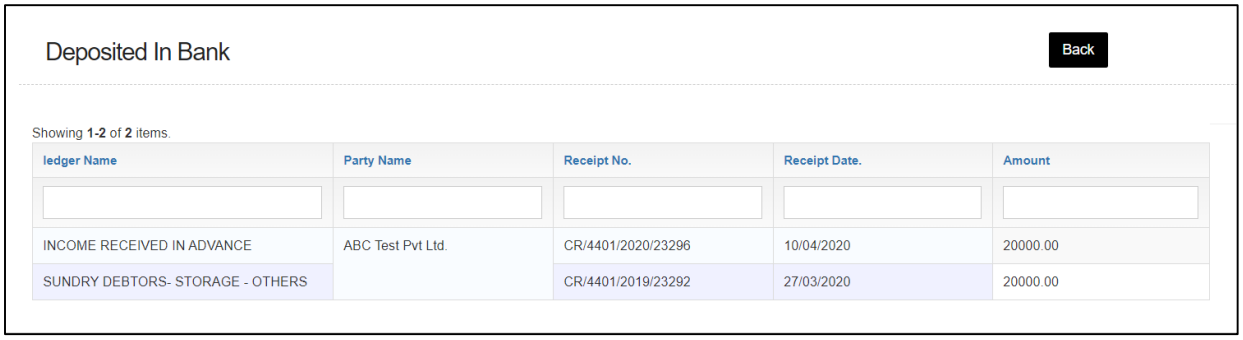
- Clicking on the approve button will display the section as depicted in the image above.
- The details to be selected/entered are:
  - Bank Ledger
    - Pre-populated
  - Date of Payment
    - Pre-populated and can be changed
  - Total Amount
    - Pre-populated and cannot be updated
- Clicking on the “Deposit in Bank” button will trigger the bank deposit action and the user will be displayed with a success message.

✓ Create a Cash Receipt

- The user can create a cash receipt by clicking on the “Create Cash Receipt” button.
- The user will be redirected to the create screen where he will be able to enter details in the form.

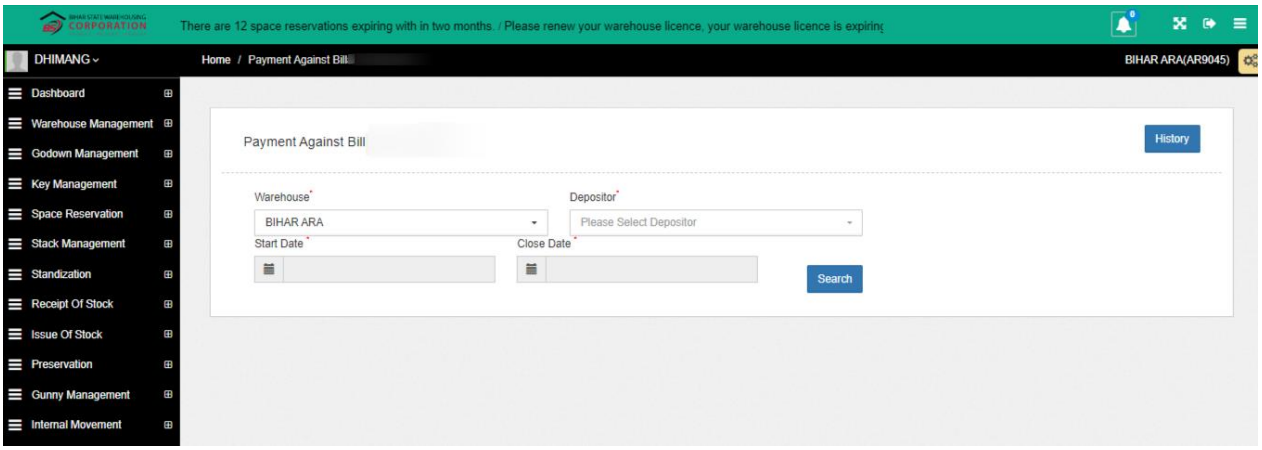


- The users will be redirected to the cash receipt creation screen where they will be required to enter the below-mentioned details to create a cash receipt.
    - Warehouse Name
    - Type of Cash Flow
    - Mode of Payment
    - Cash/Bank Ledger
    - Ledger
    - Depositor/Party
    - Transaction Number
    - Amount
    - Description
- Clicking on the “Create” button will generate a cash receipt.
- Clicking on Deposited in Bank Button will display the number of payments that were deposited to the bank.



13. Update Payment against Bill

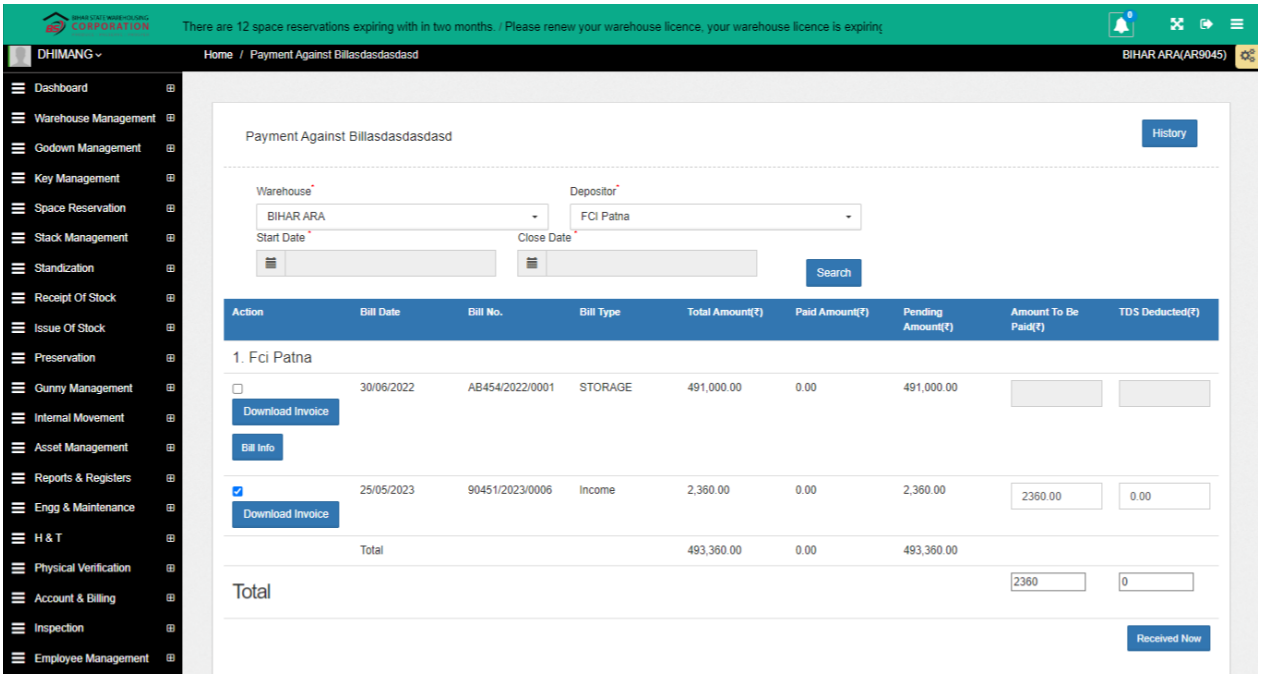
- ✓ Update Payment Against Bill section stores the "Due Income Bills" or the list of "Income Bill".
- ✓ Single Cash Receipt of all Income bills against a particular depositor is to be generated and shall be visible in the Cash Receipt List.
- ✓ The Payment against bills shall be integrated with the Tally
- ✓ The following reports will get affected in case payment against bill gets updated:
    - Depositor Book
    - Cash Book
- ✓ The user(WHM) can receive the payment against the bills generated from this section.



- ✓ **Search**
    - The user can search for bills concerning a single vendor through the search available.
    - The user will be able to select the following details:

- Warehouse
- Depositor
- Start Date
- Close Date

- Clicking on the search button will display the result of the search applied in a table format.

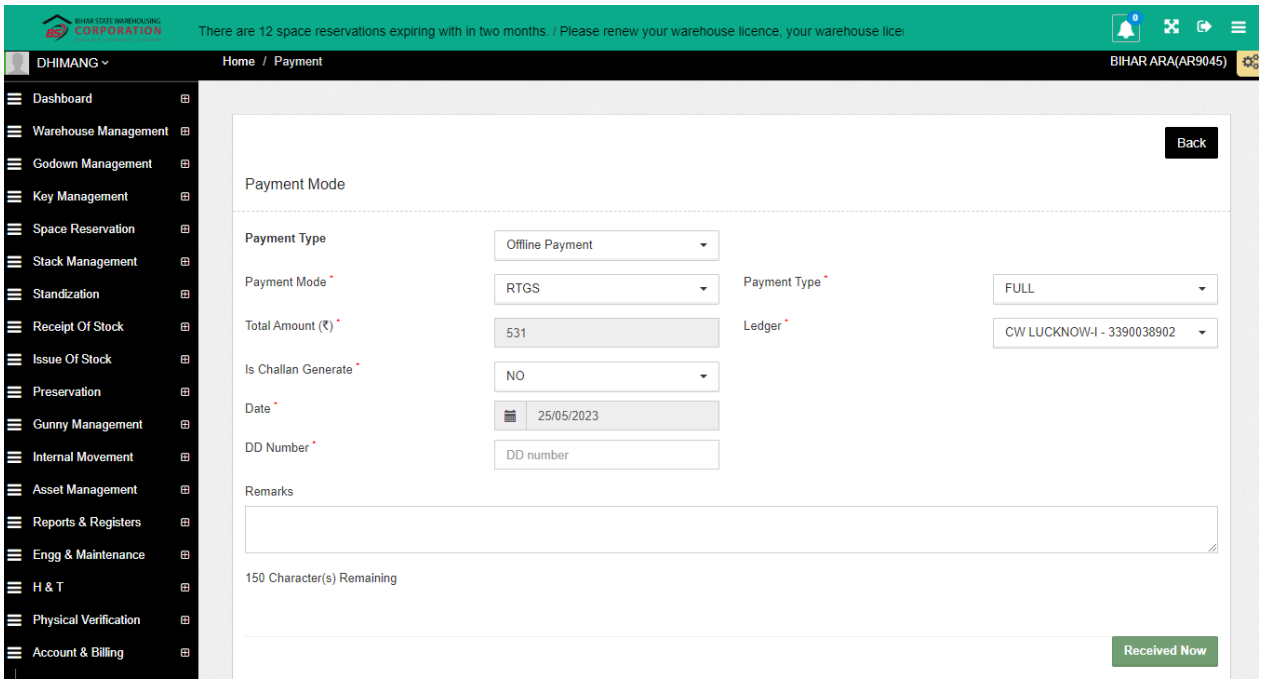


✓ **List**

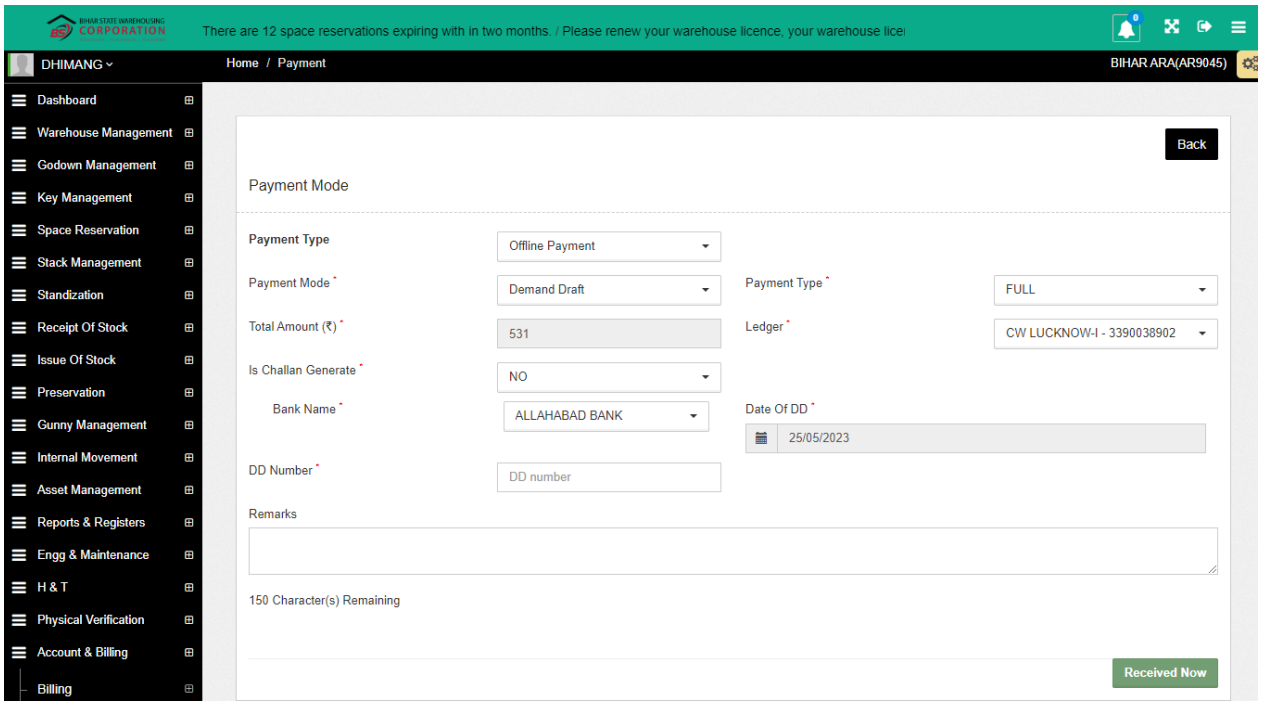
- The user will be able to view the list of bills generated for the respective depositor.
- The user will be able to pay for multiple bills at once by checking the checkboxes beside each row.
- Upon checking the checkbox in action item, the “Amount to be paid” and “TDS deducted” will become editable fields. (If the TAN number is available for the party)
- The user will be able to enter the values for these fields respectively. The total of both fields cannot be more than the total amount to be paid.
- Clicking on the receive now button will redirect the user to the payment screen post confirmation of the due amount.
- The payment type present for WHM is only Offline payment.

Whereas, depositors will have the option to opt for online payment as well.

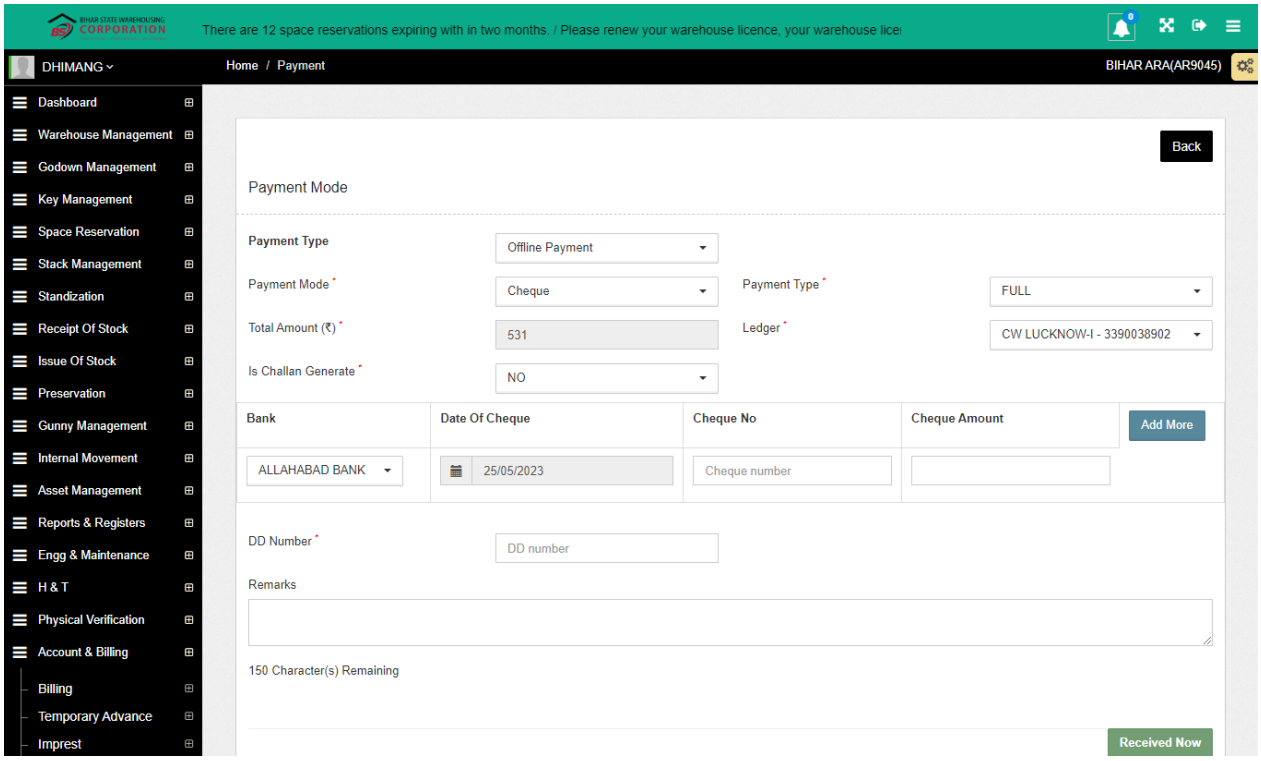
- The user will select the Payment type and Payment mode.



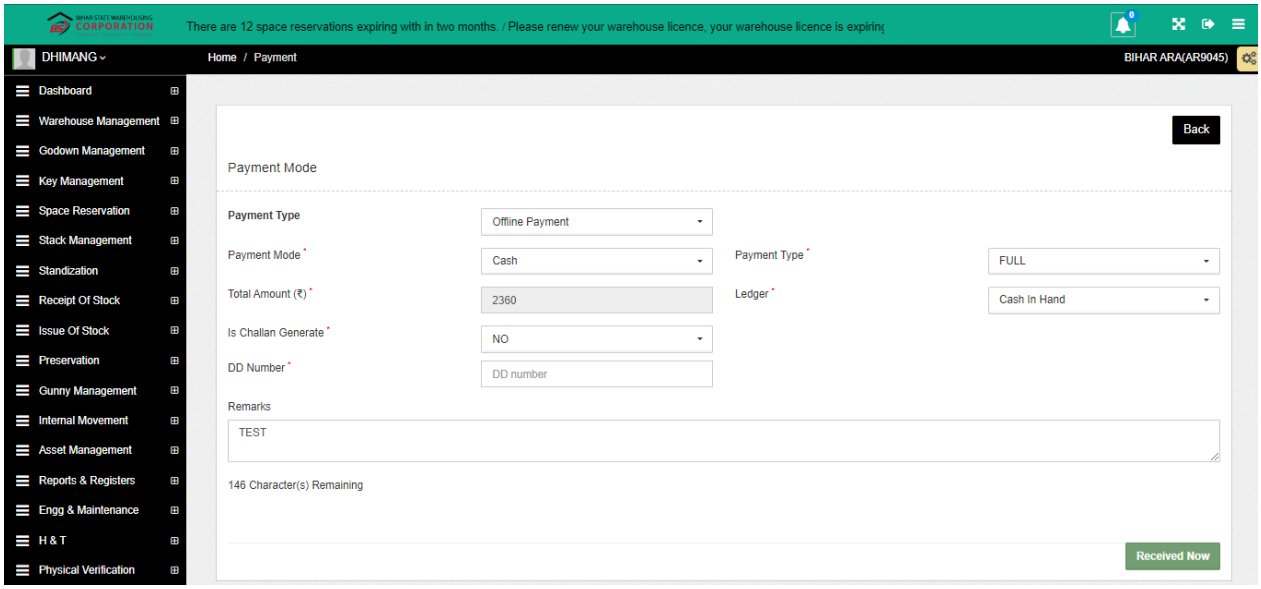
- If the value of Payment mode selected is RTGS then, the user will have to provide entries for:
  - Payment type
  - Total amount
  - Ledger
  - Date
  - Is challan generated
  - Remarks



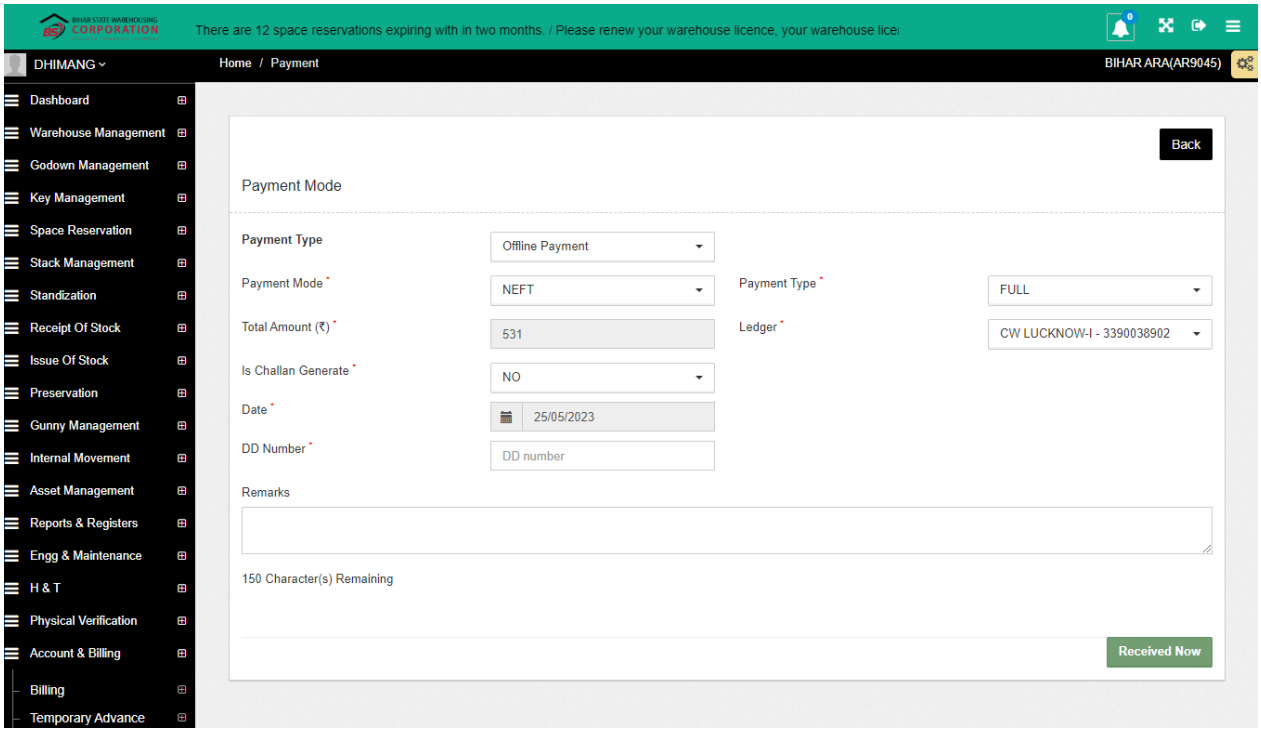
- In case the value of Payment mode selected is Demand Draft then, the user will have to provide entries for:
  - Payment Type
  - Total Amount
  - Ledger
  - Bank Name
  - Date of DD
  - DD number
  - Is challan generated
  - Remarks



- In case the value of Payment mode selected is Cheque then, the user will have to provide entries for:
  - Payment Type
  - Total Amount
  - Ledger
  - Bank Name
  - Date of Cheque
  - Cheque number
  - Cheque amount
  - Is challan generated
  - Remarks



- In case the value of Payment mode selected is Demand Draft then, the user will have to provide entries for:
  - Payment Type
  - Total Amount
  - Ledger
  - Is challan generated
  - Remarks

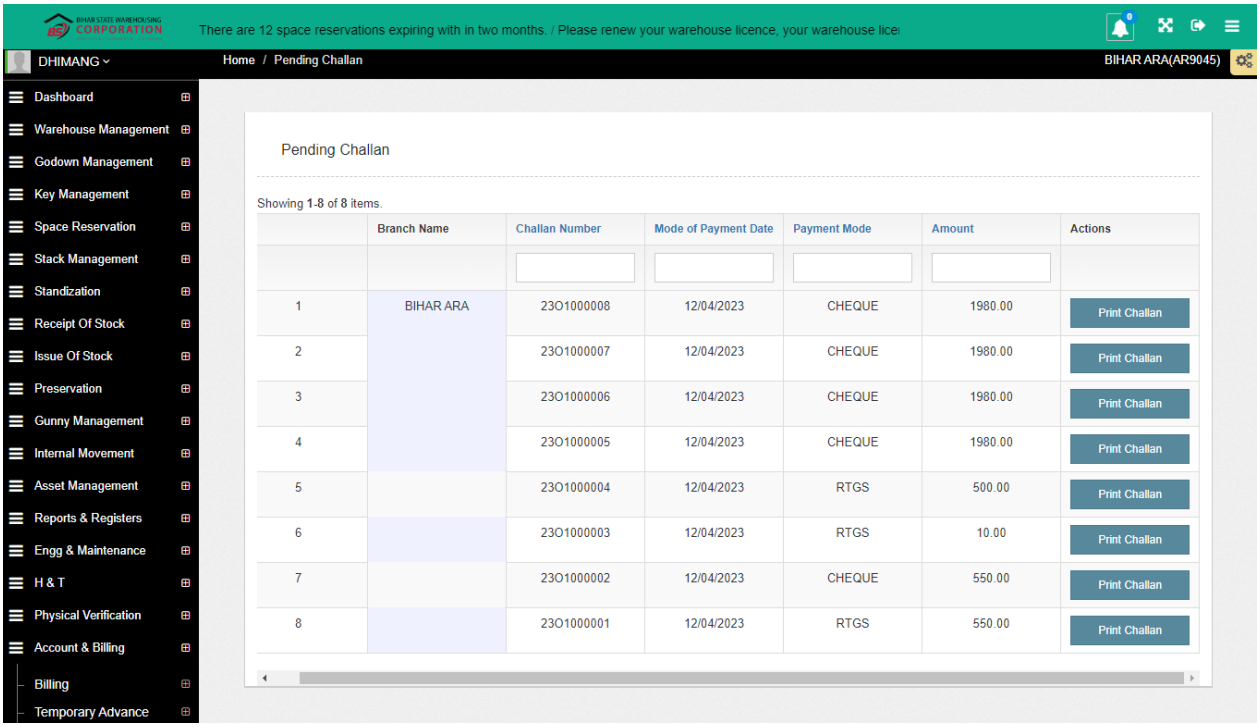


- In case the value of Payment mode selected is Demand Draft then, the user will have to provide entries for:
  - Payment Type
  - Total Amount
  - Ledger
  - Date
  - Is challan generated
  - Remarks
- Post filling the required details the user can click on the Received now button to update the bill.
- Once done a challan will be generated for the payment received as depicted below.

14.Challan Reprint

✓ Challan Reprint section will enable the user to reprint pending challans.

✓ Clicking on the Challan Reprint sub-menu from the Accounts & Billing menu item will redirect the user to the pending challan screen.



✓ List

- WHM will be able to view the list of pending challans in the table

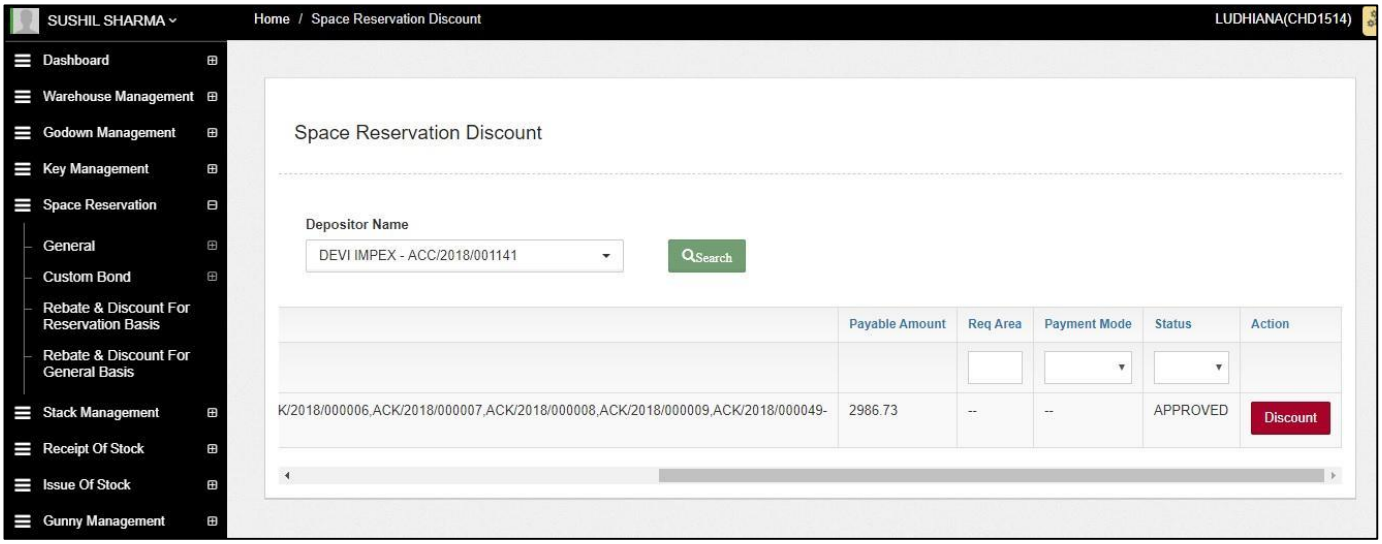
view.

- Clicking on the “Print Challan” button will redirect the user to the challan print screen.
- Challan generated will be different for different payment mode
  - *Payment mode – Cheque*
  - *Payment Mode – Cash*

15.Discount Update

✓ The user will be able to provide discounts to the depositors on space reservation by clicking on the Space reservation > Rebate & Discount for Reservation/General Basis from the side menu.

✓ Clicking on Rebate & Discount for Reservation basis or Rebate & Discount or General basis will redirect the user to the space reservation discount page.



✓ The user will be able to search by selecting the depositor's name.

✓ Clicking on the search button will display results based on the search parameter.

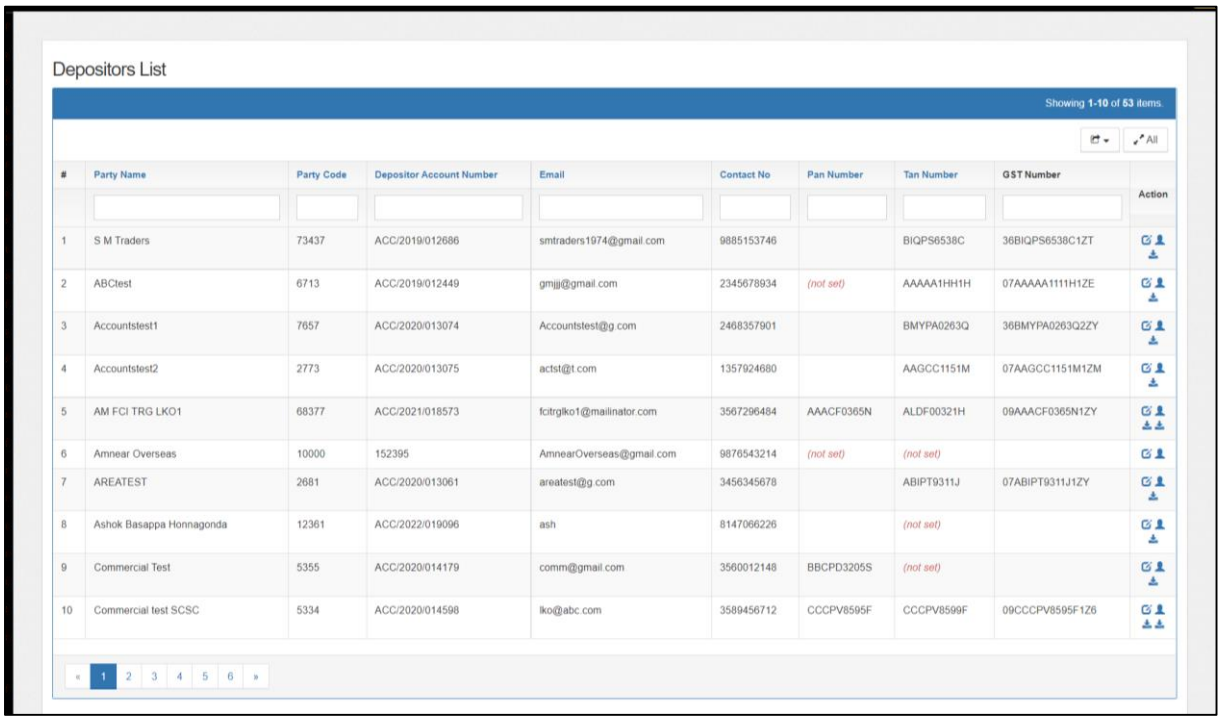
✓ The search performed will fetch the respective depositor’s details.

✓ Clicking on Discount Button will open up a popup.

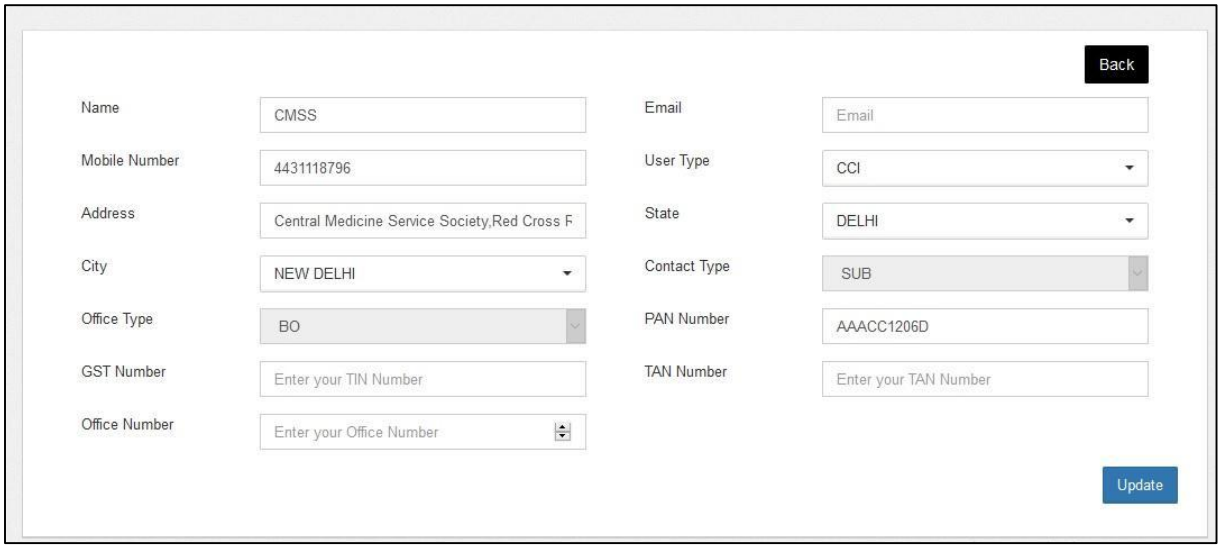
✓ The user will be able to enter the discount percentage in the provided field.

16. Update Depositor Details

- ✓ The user will be able to update the depositor's details from the Update Depositor Details screen.
- ✓ To reach the screen, the user will perform the following steps
  - Click on Other Transactions menu
  - Click on the Update Depositor Details submenu item.
- ✓ Clicking on the Update Depositor submenu, the user will be redirected to the Depositor List screen.



- ✓ Depositor list screen will include the list of depositors along with the actionable items
  - Update
  - Manager depositor contact
  - Download Documents



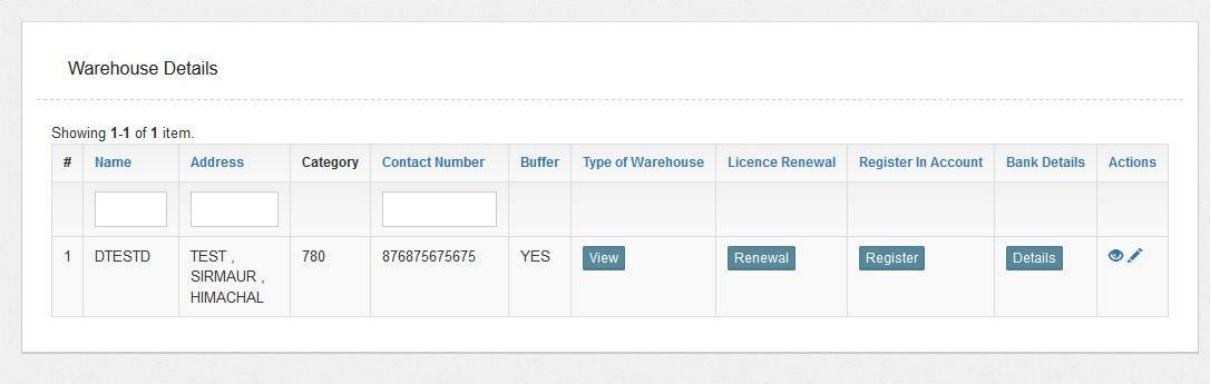
- ✓ Clicking on the update icon will redirect the user to an update screen where the user will be able to edit the form particulars.
- ✓ The user can download the uploaded document which was uploaded during registration like PAN, AADHAR etc.

17. Update Warehouse Details

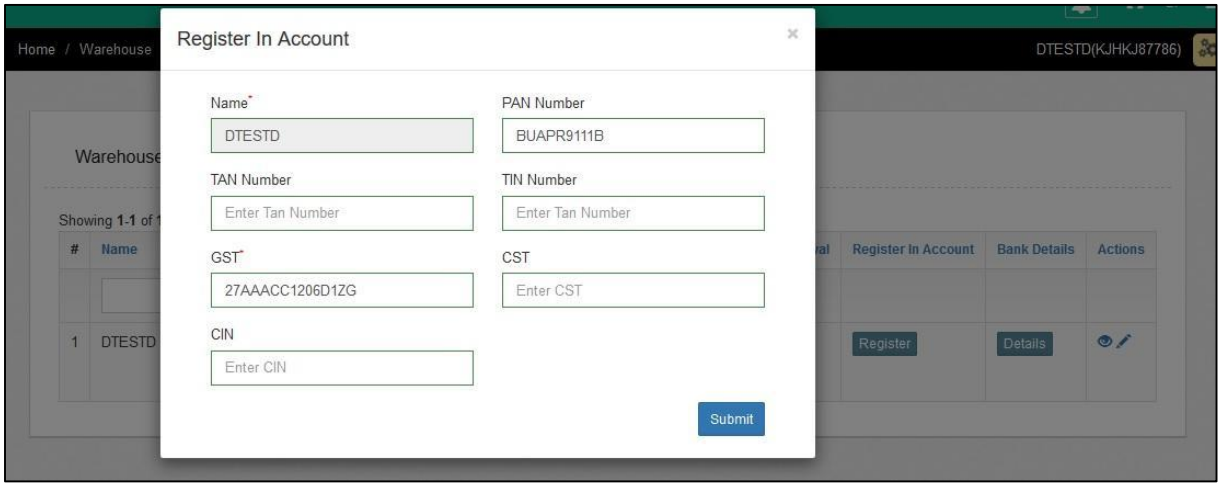
- ✓ The user will be able to update the warehouse's details from the Manage Warehouse Screen.
- ✓ To reach the screen, the user will perform the following steps
  - Click on Warehouse Management menu
  - Click on the Manage Warehouse submenu item.



- ✓ Clicking on the Manage Warehouse submenu, the user will be redirected to the Manage Warehouse screen.



✓ The warehouse detail screen will display the list of warehouses as depicted in the above image.



✓ A popup will be displayed on the click of the Register button.

✓ Users will be able to enter the form particulars in the provided fields.

✓ Clicking on the submit button will register the warehouse in the system.

18.Reports

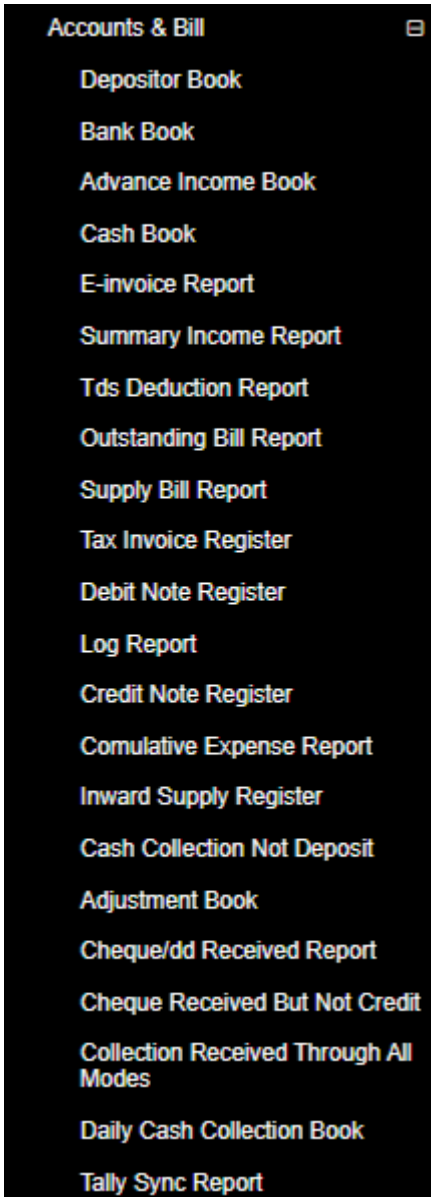
✓ The users will be able to access the Account & Billing module reports of the BSWC through the side menu option:

Reports & registers Accounts & Bill



✓ The ⊞ icon directly facing the menu option describes whether the menu is expandable or not.

✓ A list of items contained within the Accounts & Billings menu option can be viewed by the WHM as depicted in the images attached below.



✓ Clicking on any of the menu options will take the user to the respective screen in the BSWC environment.